



# **Finance Committee Agenda**

## **City of Newton** **In City Council**

**Monday, October 26, 2020**

The Finance Committee will hold this meeting as a virtual meeting on Monday, October 26, 2020 at 7:00 pm. To view this meeting using Zoom use this link: <https://us02web.zoom.us/j/82558882454> or call 1-646-558-8656 and use the following Meeting ID: 825 5888 2454

### **Item scheduled for discussion:**

**Chairs Note:** *The Committee will meet jointly with the Zoning & Planning Committee to discuss the following item. The link for the Zoning & Planning meeting is as follows:*

<https://us02web.zoom.us/j/85775953232>

### **Referred to Zoning & Planning and Finance Committees**

**#419-20**

#### **Authorization to enter into an intergovernmental service agreement**

HER HONOR THE MAYOR requesting authorization to enter into an intergovernmental service agreement (the "Global Participation Agreement") for the purpose of joining MassDocs.

### **Referred to Public Facilities and Finance Committees**

**#422-20**

#### **CPC Recommendation to allocate \$390,000 of CPA funding**

COMMUNITY PRESERVATION COMMITTEE recommending the allocation of three hundred and ninety thousand dollars (\$390,000) in Community Preservation Act Recreation funding to complete the 100% design of the Commonwealth Avenue Carriage Redesign.

**Public Facilities Approved 7-0 on 10/21/20**

**#418-20**

#### **Approval of Sewer Assessments**

COMMISSIONER OF PUBLIC WORKS requesting approval of the following Order and Schedule of Sewer Assessments for completed Common Sewer Extensions in Staniford Ave:

<b>Name</b>	<b>Address</b>	<b>Book/Page</b>	<b>Estimate</b>
Sandip V and Vibha S Patel	39 Staniford St	037165/0228	\$11,052.00

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov) or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

James P and Dianne M Barberio	49 Staniford St	000883/0144	\$11,052.00
Elizabeth Grieco	50 Staniford St	065299/0315	\$11,052.00
Narayan Kadambi	55 Staniford St	001350/0040	\$11,052.00
Alan H and Holli G Roth	56 Staniford St	028914/0383	\$11,052.00
Paul D Wilson	62 Staniford St	021380/0115	\$11,052.00
Charles L West	65 Staniford St	001443/0086	\$11,052.00
Katherine Decelles	68 Staniford St	061908/0221	\$11,052.00

- #417-20      Authorization to expend a MassDOT'S Shared Streets and Spaces Program Grant**  
HER HONOR THE MAYOR requesting authorization to accept and expend one hundred fifty-three thousand one hundred fourteen dollar and ninety cent (\$153,114.90) in grant funding from MassDOT's Shared Streets and Spaces Program for the purchase and installation of two Blue Bikes stations and two Park & Pedal stations.
- #423-20      Appropriate \$23,458 for McKinney-Vento Homeless Student Transportation**  
SCHOOL COMMITTEE requesting that the City Council approve authorizing the Mayor to appropriate the state reimbursement of twenty-three thousand four hundred and fifty-eight dollars (\$23,458) for McKinney-Vento Homeless Student Transportation from the general fund to the School Department.
- #395-20      Request for updates on budget and possible reimbursements at Newton Public Schools**  
The President of the Council, on behalf of the City Council, requesting updates to the Finance Committee from the Chief Financial Officer regarding budget expenditures and possible reimbursements related to school reopening at each meeting this fall.  
**Finance Held 5-0 on 10/14/20**

**Chairs Note:** *Chief Financial Officer Maureen Lemieux will provide an update on the expenditure of funds for COVID-19 as related to item #239-20.*

**Respectfully submitted,**

**Rebecca Walker Grossman, Chair**



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**419-20**

Telephone  
(617) 796-1100

Fax  
(617) 796-1113

TDD/TTY  
(617) 796-1089

Email  
rfuller@newtonma.gov

October 7, 2020

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Honorable City Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to enter into an intergovernmental service agreement (the "Global Participation Agreement") for the purposes of joining MassDocs. MassDocs coordinates the funding programs documentation of four state agencies, thereby creating only one set of loan documents for housing developments using funding from multiple state and federal sources. This is helpful for such organizations as the Newton Housing Authority's Haywood House and 2Life Communities' Golda Meir House Expansion Project.

Please see the attached memo from Director of Housing & Community Development Amanda Berman on this matter.

Thank you for your consideration of this matter.

Sincerely,

*Ruthanne Fuller*  
Mayor Ruthanne Fuller

RECEIVED  
2020 OCT - 9 PM 3:58  
CITY CLERK  
NEWTON, MA. 02459



Ruthanne Fuller  
Mayor

**City of Newton, Massachusetts**  
Department of Planning and Development  
1000 Commonwealth Avenue Newton, Massachusetts 02459

**419-20**  
Telephone  
(617) 796-1120  
Telefax  
(617) 796-1142  
TDD/TTY  
(617) 796-1089  
[www.newtonma.gov](http://www.newtonma.gov)

Barney S. Heath  
Director

September 17, 2020

Jonathan Yeo  
Chief Operating Officer  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Dear Jonathan:

I write to request that the following docket item be submitted to the City Council for its consideration:

DIRECTOR OF PLANNING & DEVELOPMENT requesting authorization to enter into an intergovernmental service agreement (the "Global Participation Agreement") for the purposes of joining MassDocs, as authorized by statute G.L. c. 40 Sec. 4A. This type of contract is exempt from G.L. c. 30B procurement. MassDocs coordinates the funding programs of four state agencies, creating only one set of loan documents for housing developments using funding from multiple state and federal sources, such as the Newton Housing Authority's Haywood House and 2Life Communities' Golda Meir House Expansion Project. This consolidation of documents simplifies the loan closing process and makes compliance during the loan term simpler.

Please let me know how I can assist in moving this forward.

Thank you,

Amanda Berman  
Director, Housing & Community Development

CC: Barney Heath, Director, Planning & Development Department

**Attachments:**

- Joinder to Global Participation Agreement

### Joinder to Global Participation Agreement

The City / Town of \_\_\_\_\_ [                     Consortium] (the "City" / "Town" / "Consortium") joins in the execution of the Global Participation Agreement dated March 13, 2006 among, inter alia, The Commonwealth of Massachusetts acting by and through the Department of Housing and Community Development, Community Economic Development Assistance Corporation, Massachusetts Housing Partnership Fund Board, and The Commonwealth of Massachusetts acting by and through the Department of Housing and Community Development under the Affordable Housing Trust Fund Statute, M.G.L. c.121D, by the Massachusetts Housing Finance Agency, as administrator (the "Global Participation Agreement") for the purpose of establishing itself thereunder as a Lender. Pursuant to Section 21 of the Global Participation Agreement, the City / Town / Consortium agrees to become a party to the Global Participation Agreement for the purposes of participating in the Program (as defined therein) and to perform all the obligations of a Lender thereunder. Notices to the City / Town / Consortium under the Global Participation Agreement should be sent as set forth below.

IN WITNESS WHEREOF, the City / Town / Consortium has caused this Joinder to be executed under seal, by an official thereunto duly authorized, as of the \_\_\_ day of \_\_\_\_\_, 20\_\_.

City / Town of \_\_\_\_\_ [                     Consortium]

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title \_\_\_\_\_

#### NOTICE ADDRESS:

City / Town of \_\_\_\_\_ [                     Consortium]

\_\_\_\_\_

\_\_\_\_\_

Attn: \_\_\_\_\_

## CITY COUNCIL

#

## CITY OF NEWTON

## DOCKET REQUEST FORM

**DEADLINE NOTICE:** Council Rules require items to be docketed with the Clerk of the Council NO LATER THAN 7:45 P.M. ON THE MONDAY PRIOR TO A FULL COUNCIL MEETING.

To: Clerk of the City Council

Date: September 30, 2020

From (Docketer): Lara Kritzer, Community Preservation Program Manager

Address: Planning Department, Newton City Hall, 1000 Commonwealth Avenue Newton MA 02459

Phone: 617-796-1144

E-mail: lkritzer@newtonma.gov

Additional sponsors: Community Preservation Committee

1. Please docket the following item (it will be edited for length if necessary):

Recommendation from the Community Preservation Committee for the allocation of \$390,000 in Community Preservation Act Recreation funding to complete the 100% design of the Commonwealth Avenue Carriageway Redesign.

2. The purpose and intended outcome of this item is:

- ☐ Fact-finding & discussion  
☒ Appropriation, transfer,  
☒ Expenditure, or bond authorization  
☐ Special permit, site plan approval,  
☐ Zone change (public hearing required)

- ☐ Ordinance change  
☐ Resolution  
☐ License or renewal  
☐ Appointment confirmation  
☐ Other: \_\_\_\_\_

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 2020 OCT -1 PM 1:49  
 CITY CLERK  
 NEWTON, MA 02459

3. I recommend that this item be assigned to the following committees:

- |                                                       |                                             |                                            |
|-------------------------------------------------------|---------------------------------------------|--------------------------------------------|
| <input type="checkbox"/> Programs & Services          | <input checked="" type="checkbox"/> Finance | <input type="checkbox"/> Real Property     |
| <input checked="" type="checkbox"/> Zoning & Planning | <input type="checkbox"/> Public Safety      | <input type="checkbox"/> Special Committee |
| <input checked="" type="checkbox"/> Public Facilities | <input type="checkbox"/> Land Use           | <input type="checkbox"/> No Opinion        |

4. This item should be taken up in committee:

- ☐ Immediately (Emergency only, please). Please state nature of emergency:

- ☒ As soon as possible, preferably within a month  
☐ In due course, at discretion of Committee Chair  
☐ When certain materials are made available, as noted in 7 & 8 on reverse  
☐ Following public hearing

PLEASE FILL OUT BOTH SIDES

## 5. I estimate that consideration of this item will require approximately:

- |                                                |                                                                |
|------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> One half hour or less | <input checked="" type="checkbox"/> Up to one hour             |
| <input type="checkbox"/> More than one hour    | <input type="checkbox"/> An entire meeting                     |
| <input type="checkbox"/> More than one meeting | <input type="checkbox"/> Extended deliberation by subcommittee |

6. The following people should be notified and asked to attend deliberations on this item. (Please check those with whom you have already discussed the issue, *especially relevant Department Heads*):

City personnel

Citizens (include telephone numbers/email please)

☒ Lara Kritzer☐ \_\_\_\_\_☒ Barney Heath☐ \_\_\_\_\_☒ Nicole Freedman☐ \_\_\_\_\_☐ \_\_\_\_\_☐ \_\_\_\_\_☐ \_\_\_\_\_☐ \_\_\_\_\_

## 7. The following background materials and/or drafts should be obtained or prepared by the Clerk's office prior to scheduling this item for discussion:

--

8. I ☒ have or ☐ intend to provide additional materials and/or undertake the following research independently prior to scheduling the item for discussion. \*

CPC Funding Recommendation and the City's CPA funding proposal for the redesign of the Commonwealth Avenue Carriageway in Auburndale.
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(\*Note to docketer: Please provide any additional materials beyond the foregoing to the Clerk's office by 2 p.m. on Friday before the upcoming Committee meeting when the item is scheduled to be discussed so that Councilors have a chance to review all relevant materials before a scheduled discussion.)

Please check the following:

9. ☐ I would like to discuss this item with the Chairman before any decision is made on how and when to proceed.
10. ☒ I would like the Clerk's office to contact me to confirm that this item has been docketed. My daytime phone number is:
11. ☒ I would like the Clerk's office to notify me when the Chairman has scheduled the item for discussion.

Thank you.

Lara Kritzer

Signature of person docketing the item

[Please retain a copy for your own records]

City of Newton



Ruthanne Fuller  
Mayor

## Newton, Massachusetts Community Preservation Program FUNDING REQUEST

**422-20**

(For staff use)  
date rec'd:

☐

PRE-PROPOSAL

☒

PROPOSAL

Last updated February 2020.

Please submit this completed file directly – do not convert to PDF or other formats.

For full instructions, see [www.newtonma.gov/cpa](http://www.newtonma.gov/cpa) or contact:

Lara Kritzer, Community Preservation Program Manager

City of Newton Planning & Development Department, 1000 Commonwealth Ave., Newton, MA 02459

[lkritzer@newtonma.gov](mailto:lkritzer@newtonma.gov)

617.796.1144

You may adjust the space for each question, but the combined answers to all questions on this page must fit on this page.

<b>Project TITLE</b>	<b>Commonwealth Avenue Carriageway Redesign</b>			
<b>Project LOCATION</b>	Full street address (with zip code), or other precise location. Commonwealth Avenue (Lyons Field to East of Auburn Street)			
<b>Project CONTACTS</b>	Name & title or organization	Email	Phone	Mailing address
<b>Project Manager</b>	Nicole Freedman Director of Transp. Planning, City of Newton	<a href="mailto:nfreedman@newtonma.gov">nfreedman@newtonma.gov</a>	617-879-8148	1000 Comm Avenue, Newton, MA 02459
<b>Other Contacts</b>	Barney Heath, Director of Planning & Development, City of Newton	<a href="mailto:bheath@newtonma.gov">bheath@newtonma.gov</a>	617-796-1131	1000 Comm Avenue, Newton, MA 02459
<b>Project FUNDING</b>	<b>A. CPA funds requested:</b> \$390,000	<b>B. Other funds to be used:</b> \$4,837,900	<b>C. Total project cost (A+B):</b> \$5,227,900	
<b>Project SUMMARY</b>	Explain how the project will use the requested CPA funds. You may provide more detail in attachments, but your PROJECT SUMMARY MUST FIT IN THE SPACE BELOW. Use a cover letter for general information about the sponsoring organization's accomplishments.			
<p>The Commonwealth Avenue Carriageway Redesign Project will redesign, reconstruct and restore a critical compromised segment of the Commonwealth Avenue Carriageway from Lyons Field to just east of Auburn Street. The project will create new green space and add a continuous walking and bicycle path where the roadway currently exists by rerouting vehicular traffic from north of the median to the south. Project benefits include: a) increase the overall amount of green space b) link myriad trail networks including the Charles River Path, the Riverside Greenway trail network (in development), and Weston's planned shared use path, currently at 25% design, running along Commonwealth Ave from the Newton to Natick borders, d) increase visibility and access to the Charles River at the historic boathouse e) improve transit access in the area by upgrading bus stops.</p> <p>The Commonwealth Avenue Carriageway, the crown jewel of Newton, provides a nearly continuous east to west linear park, and walking and bicycling route for the expanse of Newton. Typically, the area north of the median grass strip, known as the Carriageway, functions as a shared street. It carries a low volume of vehicles at slow speeds enabling people to comfortably walk, bike and jog in the street; the south side of the median typically functions as a two lane arterial, carrying the majority of vehicles.</p> <p>Between Lyons Field and the Charles River bridge, however, the Carriageway portion north of the median assumes a compromised form, carrying the westbound vehicular traffic as it approaches Highway 95 and 90. The shared street environment, typical for most of the Carriageway in Newton disappears in this section; westbound arterial traffic is routed to the north side of the median, and people on bikes and foot previously enjoying a parkway experience are pushed towards a narrow sidewalk. The project will reroute westbound vehicular traffic, currently north of the median in the Carriageway, to the south side.</p> <p>The impetus for this project is MassDOT's \$23.8M Project 110980 Newton-Weston-Bridge Rehabilitation South Avenue (Rt. 30) over the Charles River. The MassDOT project will be reconstruct the bridge over the Charles River at Commonwealth Avenue with construction taking place 2022-2024. <b>Newton's Commonwealth Avenue Carriageway Redesign project will leverage significant funds from this MassDOT project.</b> As part of their project, MassDOT must reconstruct the Auburn Street intersection at a cost to them in excess of \$1M. Reconfiguring the Auburn Street intersection from its current deficient geometry is critical to transforming the Carriageway into the proposed desired form with new green space, and a bike and pedestrian path. The City is working tightly with MassDOT to coordinate design and construction of both projects in order to realize the vision of the Commonwealth Avenue Carriageway Redesign. MassDOT recognizes this important symbiotic relationship and has committed to funding construction of Newton's project through it's Bicycle and Pedestrian Program with \$5.9 million in funding confirmed for FY2025.</p>				

You may adjust the space for each question, but the combined answers to all questions on this page must fit on this page.

<b>Project TITLE</b>	<b>Commonwealth Avenue Carriageway Redesign</b>			
<b>USE of CPA FUNDS</b>	<b>RECREATION</b>			
	create	x		
	rehabilitate/ restore			
<b>COMMUNITY NEEDS</b>	<p>From each of at least 2 plans linked to the <a href="#">Guidelines &amp; Forms</a> page of <a href="http://www.newtonma.gov/cpa">www.newtonma.gov/cpa</a>, provide a brief quote with plan title, year, and page number, showing how this project meets previously recognized community needs. You may also list other community benefits not mentioned in any plan.</p> <p>This project restores a critical gap of the Commonwealth Avenue Carriageway to its preferred form of a linear parkway and pathway for people recreating on foot and on bicycle. Numerous plans recognize the need for this project. More importantly, both the City of Newton and MassDOT have committed financially to this project: A) Newton's Capital Improvement Plan has committed \$200,000 to 25% design in FY21. The City has contracted with Howard Stein Hudson and has made substantial progress towards completion of 25% design, estimated for fall 2020. The City previously committed \$24,000 for concept design, which has since been completed. B) MassDOT has committed \$5.9 million towards construction in FY2025 through their Bicycle and Pedestrian Projects budget, to coincide with the construction of MassDOT's previously mentioned bridge project.</p> <p>Current plans which reference this project are as follows:</p> <ol style="list-style-type: none"> <li>1. Newton Capital Improvement Plan, 2020, page 6, "Two new Complete Streets projects were approved in the spring of 2019. The second project is the Commonwealth Avenue Carriageway improvements. This Auburndale project will complement MassDOT's work on the Charles River Bridge. The segment along Comm Ave will be a shared use path for pedestrians and bicycles on the Charles River Trail from Lyons Field to the Auburn Street intersection then connecting to walkable streets over Pigeon Hill to trails along the river". <a href="http://www.newtonma.gov/civicax/filebank/documents/99660">http://www.newtonma.gov/civicax/filebank/documents/99660</a></li> <li>2. MassDOT State Prioritized Bicycle and Pedestrian Projects, FY 2025, Project construction funded. Project ID 610674, Page 3-111. <a href="https://www.ctps.org/data/pdf/plans/TIP/FFYs-2021-2025-TIP.pdf">https://www.ctps.org/data/pdf/plans/TIP/FFYs-2021-2025-TIP.pdf</a></li> <li>3. Metropolitan Area Planning Council Landline Vision Plan, 2018, Shown on map. <a href="https://trailmap.mapc.org/">https://trailmap.mapc.org/</a>. The LandLine is a vision for a continuous trail network throughout the metro-Boston area.</li> <li>4. Newton Open Space and Recreation Plan 2020-2027, 2020, <a href="http://www.newtonma.gov/civicax/filebank/documents/104585">http://www.newtonma.gov/civicax/filebank/documents/104585</a> <ul style="list-style-type: none"> <li>o Page 137, "The City should work to ensure regionally connected bike and pedestrian facilities. This will entail extending existing paths such as the DCR's Blue Heron Trail, Upper Falls Greenway, and Commonwealth Avenue Carriageway, to nearby towns and cities. "</li> <li>o Page 153, "81. Create a safe, low-stress bike lane on Commonwealth Avenue Carriage Lane."</li> </ul> </li> </ol>			
<b>COMMUNITY CONTACTS</b>	List at least 3 Newton residents or organizations willing and able to comment on the project and its manager's qualifications. No more than 1 should be a supervisor, employee or current work colleague of the project manager or sponsor. Consult staff on the community contacts required for your specific proposal.			
	<b>Name &amp; title or organization</b>	<b>Email</b>	<b>Phone</b>	<b>Mailing address</b>
	Mayor Ruthanne Fuller City of Newton	<a href="mailto:rfuller@newtonma.gov">rfuller@newtonma.gov</a>	617-796-1108	1000 Commonwealth Avenue Newton, MA 02459
	Herb Nolan Founder Solomon Foundation	<a href="mailto:herbnolan@solomonfoundation.org">herbnolan@solomonfoundation.org</a>	617-875-6861	10 Laurel Ave, Wellesley, MA 02481
	Ted Chapman Project Manager Riverside Greenway Working Group	<a href="mailto:ehchapman@verizon.net">ehchapman@verizon.net</a> <a href="mailto:ehchapman@verizon.net">ehchapman@verizon.net</a>	617-680-5278	N/A

You may adjust the space for each question, but the combined answers to all questions on this page must fit on this page.

Full proposals must include separate, detailed budgets in addition to this page.

Project TITLE	Commonwealth Avenue Carriageway Redesign	
<b>SUMMARY CAPITAL/DEVELOPMENT BUDGET</b>		
<b>Uses of Funds</b>		
Concept Design – Complete. 50% paid for by City of Newton. 50% paid for by Solomon Foundation		\$47,900
25% Design – In Process. Paid for by City of Newton. City is under contract with HSH.		\$200,000
Final Design – On track to begin late summer 2020. Seeking CPA funds.		\$390,000
Construction – Assigned MassDOT construction funds, FFY2025 via MassDOT's Bike/Ped program* (Massdot has allocated \$5,914,556 for construction in the FY2025 budget. Current cost estimate is \$4,590,000)		\$4,590,000
		\${amount}
<b>D. TOTAL USES</b> (should equal C. on page 1 and E. below)		<b>\$5,227,900</b>
<b>Sources of Funds</b>	<b>Status</b> (requested, expected, confirmed)	
City of Newton & Solomon Foundation (Concept Design	Confirmed	\$47,900
City of Newton (25% Design)	Confirmed	\$200,000
CPA Funding (Final Design	Requested	\$390,000
MassDOT Bicycle and Pedestrian Program (Construction)	Confirmed	\$4,459,000
<b>E. TOTAL SOURCES</b> (should equal C. on page 1 and D. above)		<b>\$5,227,900</b>
<b>SUMMARY ANNUAL OPERATIONS &amp; MAINTENANCE BUDGET</b> (cannot use CPA funds)		
<b>Uses of Funds</b>		
DPW Transportation Operations (planned restriping, every 5 <sup>th</sup> year, pothole maintenance) <i>Majority of work to begin after 5<sup>th</sup> year</i>		\$20,000
Parks & Recreation Operations (mowing, reseeding, bench repair, tree trimming) <i>Majority of work to begin after first few years</i>		\$5,000
<b>F. TOTAL ANNUAL COST</b> (should equal G. below)		<b>\$25,000</b>
<b>Sources of Funds</b>		
DPW Annual Operating Budget		\$500
Parks & Recreation Annual Operating Budget		\$2,000
<b>G. TOTAL ANNUAL FUNDING</b> (should equal F. above)		<b>\$2,500</b>
<b>Project TIMELINE</b>	<b>Phase or Task</b>	<b>Season &amp; Year</b>
Concept Design		Complete
25% Design		Fall 2020
Final Design		2023
Construction		2025

<b>Project TITLE</b>	<b>Commonwealth Avenue Parkway Re-design</b>		
↓ Check off submitted attachments here.			
<b>REQUIRED.</b>	✓	<b>PHOTOS</b>	of existing site or resource conditions (2-3 photos may be enough)
	✓	<b>MAP</b>	of site in relation to nearest major roads (omit if project has no site)
Pre-proposals: separate attachments not required, just use page 3 of form.	<b>PROJECT FINANCES</b> printed and as computer spreadsheets, with both uses & sources of funds		
<b>Full proposals: separate, detailed budget attachments REQUIRED.</b>	✓	<b>development pro forma/capital budget:</b> include total cost, hard vs. soft costs and contingencies, and project management – amount and cost of time from contractors or staff (in-kind contributions by existing staff must also be costed) <b>operating/maintenance budget, projected separately for each of the next 10 years</b> (CPA funds may not be used for operations or maintenance)	
	✓	<b>non-CPA funding:</b> commitment letters, letters of inquiry to other funders, fundraising plans, etc., including both cash and est. dollar value of in-kind contributions	
	✓	<b>purchasing of goods &amp; services:</b> briefly summarize sponsor's understanding of applicable state statutes and City policies	
<b>REQUIRED for all full proposals.</b>	<b>SPONSOR FINANCES &amp; QUALIFICATIONS, INSTITUTIONAL SUPPORT</b>		
	✓	<b>for sponsoring department or organization, most recent annual operating budget</b> (revenue & expenses) & <b>financial statement</b> (assets & liabilities); each must include both public (City) and private resources ("friends" organizations, fundraising, etc.)	
	✓	<b>for project manager: relevant training &amp; track record</b> of managing similar projects	
<b>REQUIRED for all full proposals involving City govt., incl. land acquisition.</b>	✓	<b>CAPITAL IMPROVEMENT PLAN</b>	current listing/ranking & risk factors for this project
	✓	<b>COVER LETTER</b>	from head of City department, board or commission confirming: current custody, or willingness to accept custody, of the resource and commitment of staff time for project management
<b>REQUIRED for all full proposals involving real estate acquisition, construction or other building/landscape improvements.</b>	<b>SITE CONTROL, VALUE &amp; DEED RESTRICTIONS</b>		
	NA	<b>City Agreement to a permanent deed restriction</b> for affordability and public recreational use	
	<b>ZONING &amp; PERMITTING</b>		
	NA	short email confirming review by the <b>Development Review Team (DRT)</b>	
	NA	<b>brief property history:</b> at least the last 30 years of ownership & use (ask CPC staff for assistance with sources)	
	NA	<b>environmental mitigation plans:</b> incl. lead paint, asbestos, underground tanks	
	NA	<b>zoning relief and permits required:</b> incl. parking waivers, demolition or building permits, comprehensive permit or special permit	
	NA	<b>other approvals required:</b> Newton Conservation Commission, Newton Historical Commission, Newton Commission on Disabilities, Massachusetts Historical Commission, Massachusetts Architectural Access Board, etc.	
	<b>DESIGN &amp; CONSTRUCTION</b>		
	NA	<b>professional design &amp; cost estimates:</b> include site plan, floor plans & elevations	
NA	<b>materials &amp; finishes;</b> highlight "green" or sustainable features & materials		
<b>OPTIONAL for all proposals.</b>	✓	<b>LETTERS of SUPPORT</b>	from Newton residents, organizations, or businesses



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**422-20**

Telephone  
(617) 796-1100  
Fax  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
Email  
rfuller@newtonma.gov

July 27, 2020

To the Community Preservation Commissioners,

I wish to express my strong support for the City of Newton's application for funding for the Commonwealth Avenue Carriageway Redesign Project. This important project will create new green space in Newton, add paths for biking and walking, and link together multiple well-used trails.

I and the City of Newton are fully committed to the development, implementation and maintenance of this project and accept full responsibility for the resource which is on City property. City staff from the Planning Department and the Department of Public Works (DPW) will manage the project through design and construction. Staff from Parks, Recreation and Culture and DPW will ensure ongoing maintenance of the assets over the years ahead.

Thank you for considering this important project which will permanently improve the City's mobility, pedestrian and bicyclist safety, and green space.

Sincerely,

A handwritten signature in blue ink that reads "Ruthanne Fuller". The signature is written in a cursive, flowing style.

Ruthanne Fuller  
Mayor, City of Newton



## Photos



*Photo 1. Ash Street Intersection, Looking East*

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*Photo 2. Existing MBTA Bus Stop*

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## Photos



*Photo 3. Typical Cross Section of Commonwealth Avenue and Carriageway*

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## Photos

*Photo 4. Carriageway in front of Lyon's Field with goat path*

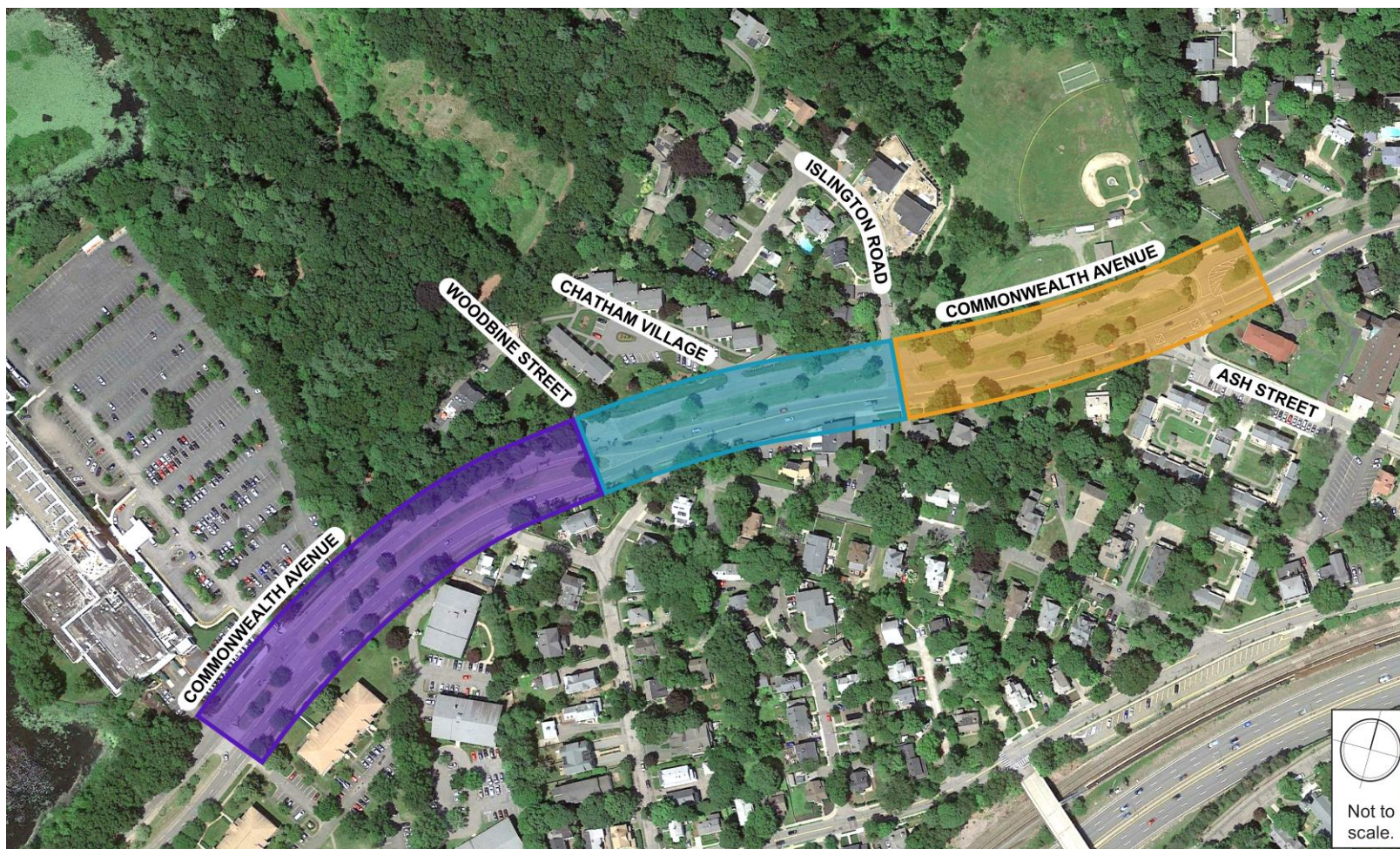
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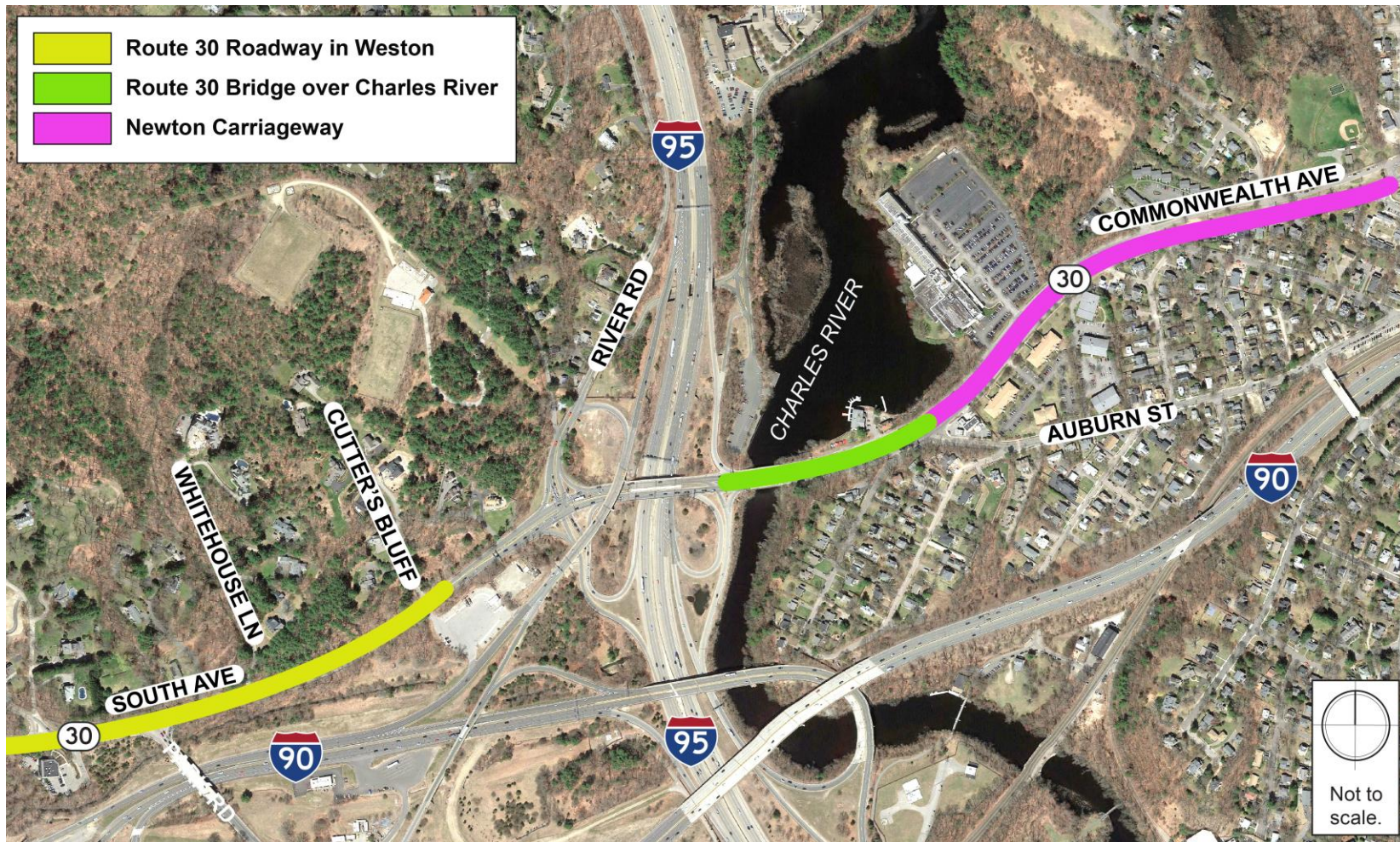


# Map

*Photo 1. Newton Carriageway, Project Limits*



*Photo 2. Newton Carriageway and Regional Projects*



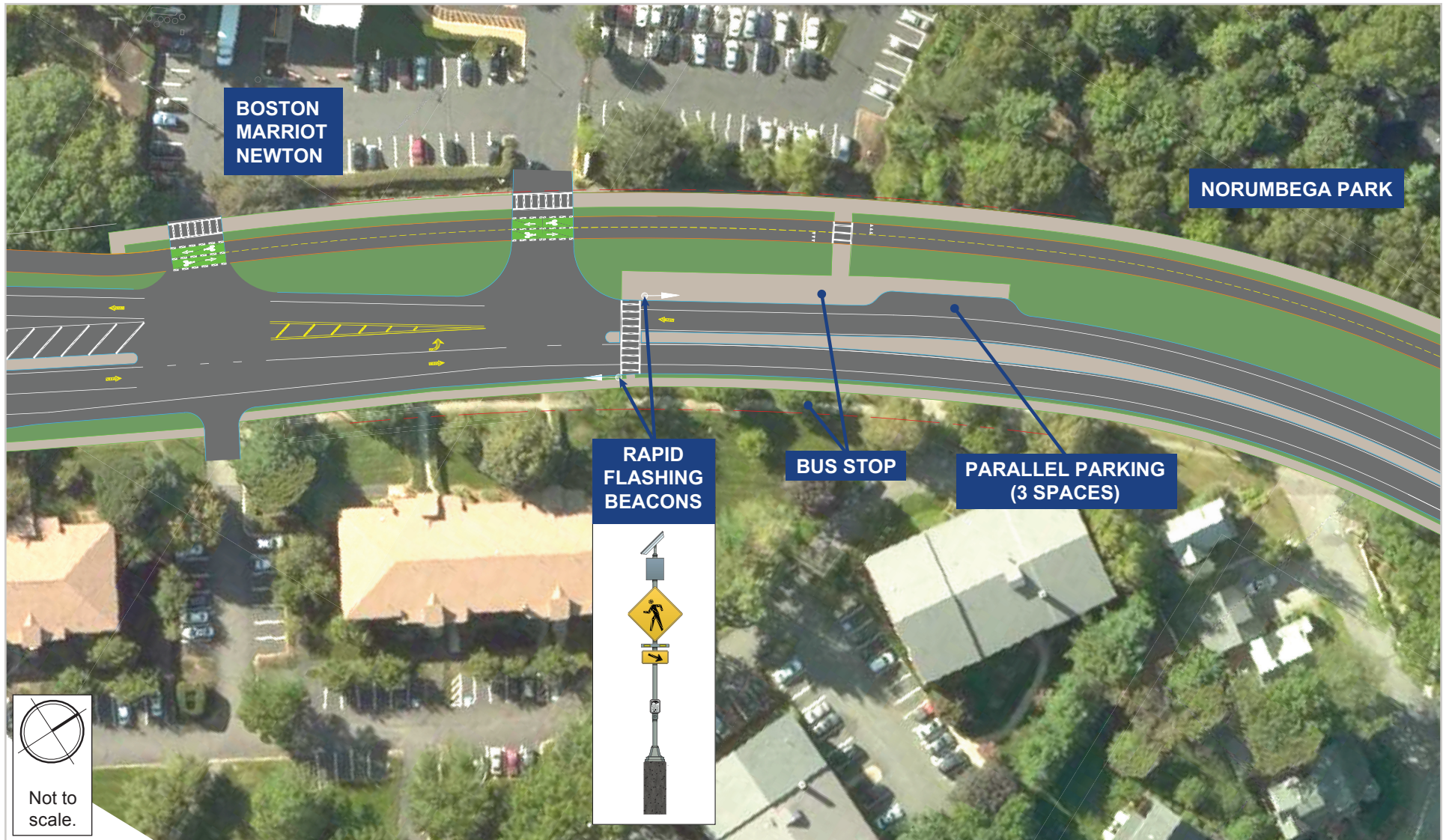
# Concept Design Plan

422-20

Newton Carriageway  
November 2019



## Newton Carriageway Concept Design – Marriot to Woodbine Street



# Concept Design Plan

422-20

Newton Carriageway  
November 2019

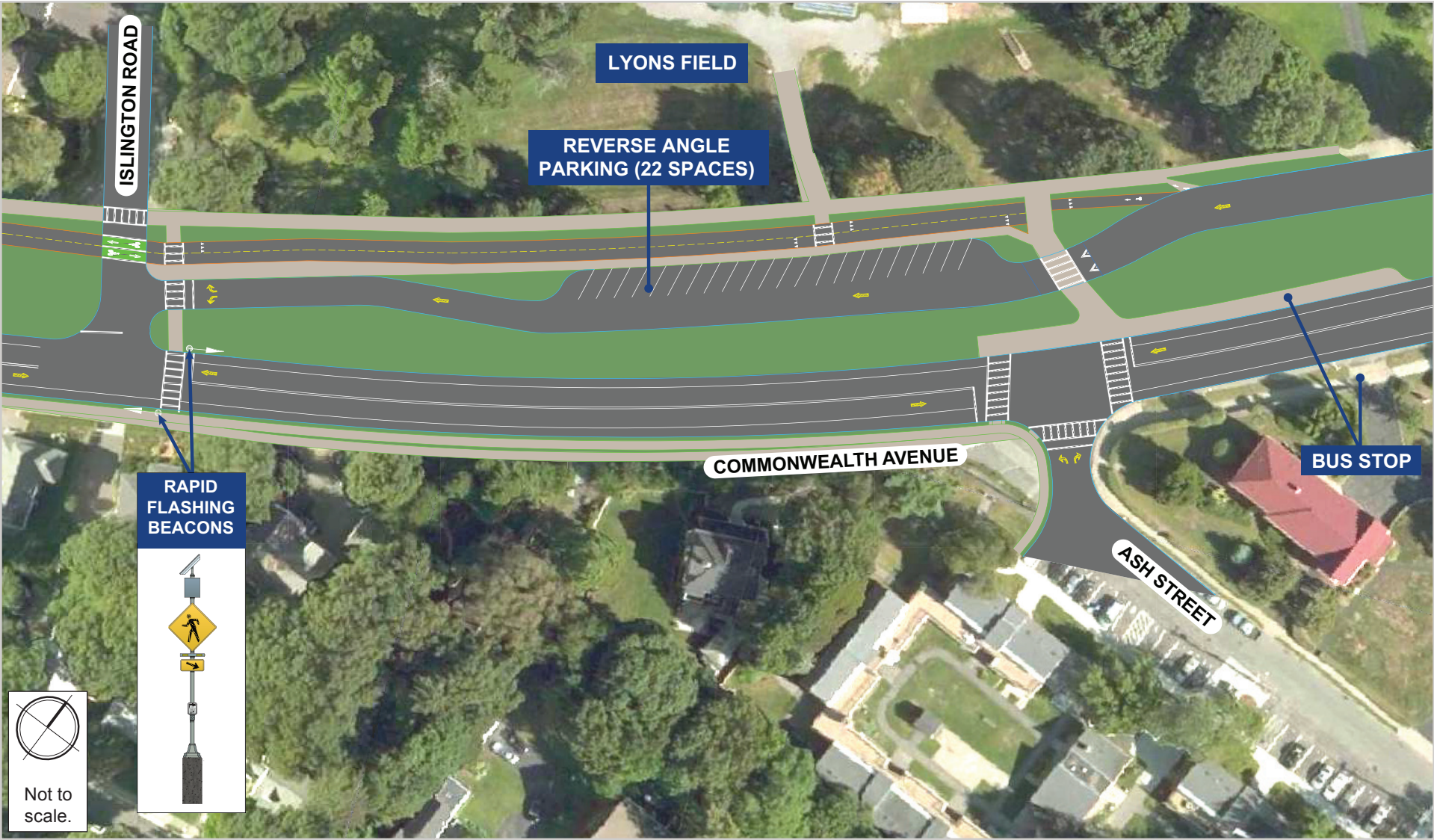


## Newton Carriageway Concept Design – Woodbine Street to Islington Road





Newton Carriageway Concept Design – Islington Road to Lyons Field Alternative 1



## Project Capital Budget

## Expenses

<b>Concept Design</b>	<b>\$47,900</b>	
<b>25% Design</b>	<b>\$200,000</b>	
<b>Final Design</b>	<b>\$390,000</b>	
<i>Public Hearing</i>		\$12,900
<i>75% submission</i>		\$101,500
<i>100% submission</i>		\$45,900
<i>ROW</i>		\$31,000
<i>Geotech design</i>		\$2,500
<i>PS&amp;E submission</i>		\$27,000
<i>Construction engineering</i>		\$33,600
<i>25% modifications</i>		\$79,800
<i>Direct Expense (printing/Travel)</i>		\$1,800
<i>Direct Expense (Landscaping)</i>		\$44,000
<i>Direct Expense (Borings/Pavement Cores)</i>		\$10,000
<b>Construction</b>	<b>\$4,590,000</b>	
<i>Roadway Construction</i>		\$2,250,000
<i>Traffic Equipment</i>		\$350,000
<i>Landscaping</i>		\$675,000
<i>Design Contingency 30%</i>		\$982,500
<i>Temporary Traffic Control</i>		\$327,500
<b>Staff Time (~300 hours)</b>	<b>\$22,500</b>	
<b>Total</b>	<b>\$5,250,400</b>	

## Sources of Funds

City of Newton & Solomon Foundation (Concept Design)	Confirmed	\$47,900
City of Newton (25% Design)	Confirmed	\$200,000
CPA Funding (Final Design)	Requested	\$390,000
MassDOT Bicycle and Pedestrian Program (Construction)	Confirmed	\$4,590,000
City of Newton Staff Time		\$22,500
<b>Total</b>		<b>\$5,227,900</b>



CALC'D BY: KS

DATE: 11/5/2019

CITY: Newton

CHK'D BY: DN

DATE: 11/7/2019

PROJECT: Newton Carriageway

**SUMMARY OF COSTS**

Roadway Construction Cost		\$2,250,000
Traffic Equipment Cost		\$350,000
Landscaping Cost		\$675,000
<b>Project Subtotal</b>		<b>\$3,275,000</b>
Design Contingency	30%	\$982,500
Temporary Traffic Control	10%	\$327,500
<b>Total Project Cost</b>		<b>4,585,000</b>
<b>SAY</b>		<b>4,590,000</b>

CITY OF NEWTON

IN CITY COUNCIL

December 16, 2019

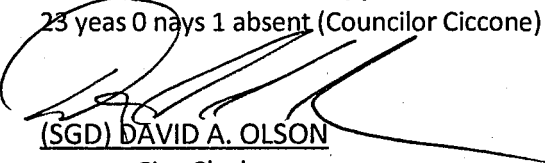
ORDERED:


That, in accordance with the recommendation of the Public Facilities and the Finance Committees through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, the sum of two hundred thousand dollars to be appropriated from Free Cash, be and is hereby appropriated, granted, and expenditure authorized for the design/engineering of the Commonwealth Avenue Carriageway Greening Improvements

FROM: Free Cash  
(0001-3498).....\$200,000

TO: Comm Ave Greening Improvements-Undistributed  
(7528R114-579500) .....\$200,000

Under Suspension Rules  
Readings Waived and Approved  
23 yeas 0 nays 1 absent (Councilor Ciccone)

  
(SGD) DAVID A. OLSON  
City Clerk

  
(SGD) RUTHANNE FULLER  
Mayor

Date: 5/6/20

### **Project Finances/ Purchasing of Goods and Services**

The City of Newton Purchasing Department oversees all procurements for the City of Newton, including construction services. The mission of the Purchasing Department is to ensure that the supplies, equipment and services required for the functioning of municipal departments are delivered on a timely basis, at the best price and in compliance with applicable regulations. The Purchasing Department will issue the procurement for construction services for this project, consistent with all state laws and regulations including Chapter 30B.

# Sponsor Finances & Qualifications

## Sponsor Finances & Qualifications, Institutional Support

### Annual Operating Budget

The City of Newton's FY21 budget for the Planning Department can be found at: <http://www.newtonma.gov/civicax/filebank/documents/103620> . A copy is attached for convenience.

### Project Manager

Nicole Freedman, the City of Newton's Director of Transportation Planning, reporting to the Mayor, Chief Operating Officer and Director of Planning and Development, will provide project management and oversight for this project. Nicole has worked for 13 years in senior leadership positions in transportation in government settings and has been at the forefront of bicycle and pedestrian design and infrastructure since 2008. She was the City's first Director of Bicycle Programs for the City of Boston, where she oversaw the construction of 90 miles of bike lanes, launched one of the first bike share programs in the United States and installed more than 1500 bicycle racks. During Nicole's tenure and with strong support from the Mayor, Boston was transformed from the worst cycling city in the country to a top- ranked, nationally recognized city. Prior to coming to the City of Newton, Nicole served as the Chief of Active Transportation for the City of Seattle.

### Capital Improvement Plan

The Commonwealth Avenue Carriageway Redesign Project is listed in the City of Newton's Supplemental Capital Improvement Plan, FY2021-FY2025. The project is listed as the 32<sup>nd</sup> priority with a priority factor of 53.3. Risk factors are not provided. The biggest challenge with this project is coordinating with MassDOT regarding the timing and design of their Project 110980 Newton-Weston-Bridge Rehabilitation South Avenue (Rt. 30) over the Charles River, which abuts our project. To ensure smooth coordination, the City has: contracted with the same design consultant MassDOT used by MassDOT and meets with MassDOT when needed. Additionally, MassDOT has demonstrated its commitment to our project by providing construction funding for our project. The City is working to ensure that the project can be implemented successfully in the event of a delayed bridge project; likewise the bridge project will be able to proceed if the Carriageway Project is delayed.

### Cover Letter

See page 1 of attachment, Letter from Mayor Ruthanne Fuller.

FUND: 0001 - GENERAL FUND  
DEPARTMENT: 114 - PLANNING DEVELOPMENT

CITY OF NEWTON BUDGET  
DEPARTMENT LEGAL LEVEL OF CONTROL

	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ORIGINAL 2020	RECOMMENDED 2021	CHANGE 2020 to 2021
<b>PLANNING SUMMARY</b>						
51 - PERSONAL SERVICES	1,077,972	1,381,226	1,578,291	1,675,459	1,593,060	-82,399
52 - EXPENSES	211,239	208,245	125,825	137,050	151,800	14,750
58 - DEBT AND CAPITAL	57,026	72,886	91,347	25,000	25,000	0
57 - FRINGE BENEFITS	127,973	161,666	175,860	193,733	165,115	-28,619
<b>TOTAL DEPARTMENT</b>	<b>1,474,210</b>	<b>1,824,023</b>	<b>1,971,323</b>	<b>2,031,242</b>	<b>1,934,975</b>	<b>-96,267</b>
<b>CONSERVATION</b>						
51 - PERSONAL SERVICES	65,635	104,884	130,125	139,605	141,990	2,385
52 - EXPENSES	1,164	376	728	1,700	450	-1,250
58 - DEBT AND CAPITAL	57,026	72,886	91,347	25,000	25,000	0
57 - FRINGE BENEFITS	1,030	1,639	2,109	2,198	2,293	94
<b>TOTAL CONSERVATION</b>	<b>124,856</b>	<b>179,785</b>	<b>224,309</b>	<b>168,504</b>	<b>169,733</b>	<b>1,229</b>
<b>PLANNING</b>						
51 - PERSONAL SERVICES	840,053	1,039,414	1,201,463	1,288,846	1,182,799	-106,048
52 - EXPENSES	169,434	180,944	94,546	96,200	132,200	36,000
57 - FRINGE BENEFITS	108,965	147,256	159,974	179,062	149,204	-29,858
<b>TOTAL PLANNING</b>	<b>1,118,452</b>	<b>1,367,615</b>	<b>1,455,982</b>	<b>1,564,108</b>	<b>1,464,203</b>	<b>-99,906</b>
<b>ZONING BD OF APPEALS</b>						
51 - PERSONAL SERVICES	41,556	43,106	45,214	37,794	53,224	15,430
52 - EXPENSES	3,305	1,303	2,209	2,250	2,250	0
57 - FRINGE BENEFITS	591	609	624	0	772	772
<b>TOTAL ZONING BD OF APPEALS</b>	<b>45,452</b>	<b>45,017</b>	<b>48,047</b>	<b>40,044</b>	<b>56,245</b>	<b>16,201</b>
<b>ECONOMIC DEVELOPMENT</b>						
51 - PERSONAL SERVICES	33,727	92,726	95,508	99,152	101,716	2,564
52 - EXPENSES	35,331	23,904	26,011	34,200	14,200	-20,000
57 - FRINGE BENEFITS	5,383	1,398	1,422	1,494	1,475	-20
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>74,441</b>	<b>118,028</b>	<b>122,941</b>	<b>134,846</b>	<b>117,391</b>	<b>-17,455</b>
<b>HISTORICAL</b>						
51 - PERSONAL SERVICES	97,001	101,096	105,980	110,062	113,332	3,270
52 - EXPENSES	2,005	1,718	2,332	2,700	2,700	0
57 - FRINGE BENEFITS	12,003	10,764	11,731	10,978	11,371	393
<b>TOTAL HISTORICAL</b>	<b>111,009</b>	<b>113,578</b>	<b>120,043</b>	<b>123,740</b>	<b>127,403</b>	<b>3,663</b>

FUND: 0001 - GENERAL FUND  
DEPARTMENT: 114 - PLANNING DEVELOPMENT

CITY OF NEWTON BUDGET  
DEPARTMENTAL DETAIL

		ACTUAL FY2017	ACTUAL FY2018	ACTUAL FY2019	ORIGINAL 2020	RECOMMENDED 2021	CHANGE 2020 to 2021
<b>114 - PLANNING</b>							
<b>0111471 - CONSERVATION</b>							
<b>PERSONAL SERVICES</b>							
511001	FULL TIME SALARIES	65,135	104,034	129,325	138,355	140,740	2,385
514001	LONGEVITY	0	0	0	750	750	0
515005	BONUSES	0	350	300	0	0	0
515102	CLEANING ALLOWANCE	500	500	500	500	500	0
<b>TOTAL PERSONAL SERVICES</b>		<b>65,635</b>	<b>104,884</b>	<b>130,125</b>	<b>139,605</b>	<b>141,990</b>	<b>2,385</b>
<b>EXPENSES</b>							
534100	POSTAGE	936	119	142	250	250	0
534200	PRINTING	83	0	0	500	0	-500
534300	ADVERTISING/PUBLICATIO	0	0	0	750	0	-750
542000	OFFICE SUPPLIES	145	122	99	200	200	0
546000	GROUPS MAINT SUPPLIE	0	0	487	0	0	0
573000	DUES & SUBSCRIPTIONS	0	135	0	0	0	0
<b>TOTAL EXPENSES</b>		<b>1,164</b>	<b>376</b>	<b>728</b>	<b>1,700</b>	<b>450</b>	<b>-1,250</b>
<b>FRINGE BENEFITS</b>							
57DENT	DENTAL INSURANCE	0	121	225	234	234	0
57MEDA	MEDICARE PAYROLL TAX	1,030	1,519	1,884	1,964	2,059	94
<b>TOTAL FRINGE BENEFITS</b>		<b>1,030</b>	<b>1,639</b>	<b>2,109</b>	<b>2,198</b>	<b>2,293</b>	<b>94</b>
<b>DEBT AND CAPITAL</b>							
584100	GROUPS IMPROVEMENT	57,026	72,886	91,347	25,000	25,000	0
<b>TOTAL DEBT AND CAPITAL</b>		<b>57,026</b>	<b>72,886</b>	<b>91,347</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>
<b>TOTAL CONSERVATION</b>		<b>124,856</b>	<b>179,785</b>	<b>224,309</b>	<b>168,504</b>	<b>169,733</b>	<b>1,229</b>

<b>CITY OF NEWTON BUDGET DEPARTMENTAL DETAIL</b>
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		ACTUAL FY2017	ACTUAL FY2018	ACTUAL FY2019	ORIGINAL 2020	RECOMMENDED 2021	CHANGE 2020 to 2021
<b>0111475 - PLANNING</b>							
<b>PERSONAL SERVICES</b>							
511001	FULL TIME SALARIES	774,643	966,079	1,127,067	1,077,218	1,002,927	-74,290
511101	PART TIME < 20 HRS/WK	2,648	2,210	6,850	62,529	76,397	13,867
511102	PART TIME > 20 HRS/WK	42,783	45,104	45,860	120,399	85,475	-34,925
513010	REGULAR OVERTIME	10,927	14,418	8,984	10,000	10,000	0
514001	LONGEVITY	2,167	2,133	1,398	5,300	5,000	-300
514006	EXCEPTIONAL SVS PAY	0	129	0	0	0	0
515005	BONUSES	0	2,800	2,600	0	0	0
515006	VACATION BUY BACK	3,636	2,041	4,704	0	0	0
515102	CLEANING ALLOWANCE	3,250	4,500	4,000	3,400	3,000	-400
519700	CURRENT YEAR WAGE RE	0	0	0	10,000	0	-10,000
<b>TOTAL PERSONAL SERVICES</b>		<b>840,053</b>	<b>1,039,414</b>	<b>1,201,463</b>	<b>1,288,846</b>	<b>1,182,799</b>	<b>-106,048</b>
<b>EXPENSES</b>							
524100	SOFTWARE MAINTENANC	1,198	1,597	2,737	3,000	3,000	0
527400	RENTAL - EQUIPMENT	1,500	2,614	2,935	3,000	3,000	0
527500	RENTAL/LEASE - PROPER	0	0	240	0	20,000	20,000
530100	CONSULTANTS	117,330	143,600	50,511	50,000	70,000	20,000
530204	APPRAISAL SERVICES	23,000	0	5,000	0	0	0
530209	PUBLIC MEETING EXPENS	5,000	5,386	3,620	5,000	4,000	-1,000
531900	TRAINING EXPENSES	925	454	1,100	4,500	4,500	0
534010	TELEPHONE	516	428	470	500	500	0
534020	CELLULAR TELEPHONES	1,456	2,223	2,097	2,500	2,500	0
534100	POSTAGE	7,066	4,074	3,127	5,000	3,000	-2,000
534200	PRINTING	4,574	8,990	11,212	8,000	8,000	0
534300	ADVERTISING/PUBLICATIO	497	503	828	1,000	1,000	0
542000	OFFICE SUPPLIES	1,938	1,998	3,665	3,000	3,000	0
558500	COMPUTER SUPPLIES	489	1,087	0	450	450	0
571000	VEHICLE USE REIMBURSE	475	842	736	750	750	0
571100	IN-STATE CONFERENCES	1,553	1,340	1,100	1,500	1,500	0
571200	REFRESHMENTS/MEALS	49	0	0	0	0	0
572000	OUT-OF-STATE TRAVEL	0	3,753	3,461	5,000	5,000	0
573000	DUES & SUBSCRIPTIONS	1,869	2,055	1,707	3,000	2,000	-1,000
<b>TOTAL EXPENSES</b>		<b>169,434</b>	<b>180,944</b>	<b>94,546</b>	<b>96,200</b>	<b>132,200</b>	<b>36,000</b>
<b>FRINGE BENEFITS</b>							
57DENT	DENTAL INSURANCE	1,317	2,811	3,121	3,264	1,866	-1,398
57HLTH	HEALTH INSURANCE	80,721	109,326	114,987	131,895	108,517	-23,378
57LIFE	BASIC LIFE INSURANCE	218	308	281	342	342	0
57MEDA	MEDICARE PAYROLL TAX	11,722	14,214	16,342	18,235	16,991	-1,244
57OPEB	OPEB CONTRIBUTION	14,987	20,599	25,242	25,326	21,488	-3,838
<b>TOTAL FRINGE BENEFITS</b>		<b>108,965</b>	<b>147,256</b>	<b>159,974</b>	<b>179,062</b>	<b>149,204</b>	<b>-29,858</b>
<b>TOTAL PLANNING</b>		<b>1,118,452</b>	<b>1,367,615</b>	<b>1,455,982</b>	<b>1,564,108</b>	<b>1,464,203</b>	<b>-99,906</b>

<b>CITY OF NEWTON BUDGET DEPARTMENTAL DETAIL</b>
------------------------------------------------------

		ACTUAL FY2017	ACTUAL FY2018	ACTUAL FY2019	ORIGINAL 2020	RECOMMENDED 2021	CHANGE 2020 to 2021
<b>0111476 - ZONING BD OF APPEALS</b>							
<b>PERSONAL SERVICES</b>							
511001	FULL TIME SALARIES	31,476	42,756	44,914	37,294	52,224	14,930
511102	PART TIME > 20 HRS/WK	9,379	0	0	0	0	0
513010	REGULAR OVERTIME	200	0	0	0	0	0
514001	LONGEVITY	0	0	0	0	500	500
515005	BONUSES	0	350	300	0	0	0
515102	CLEANING ALLOWANCE	500	0	0	500	500	0
<b>TOTAL PERSONAL SERVICES</b>		<b>41,556</b>	<b>43,106</b>	<b>45,214</b>	<b>37,794</b>	<b>53,224</b>	<b>15,430</b>
<b>EXPENSES</b>							
534100	POSTAGE	1,000	206	654	1,000	1,000	0
534200	PRINTING	100	0	0	0	0	0
534300	ADVERTISING/PUBLICATIO	2,000	1,026	1,521	1,250	1,250	0
542000	OFFICE SUPPLIES	205	71	34	0	0	0
<b>TOTAL EXPENSES</b>		<b>3,305</b>	<b>1,303</b>	<b>2,209</b>	<b>2,250</b>	<b>2,250</b>	<b>0</b>
<b>FRINGE BENEFITS</b>							
57MEDA	MEDICARE PAYROLL TAX	591	609	624	0	772	772
<b>TOTAL FRINGE BENEFITS</b>		<b>591</b>	<b>609</b>	<b>624</b>	<b>0</b>	<b>772</b>	<b>772</b>
<b>TOTAL ZONING BD OF APPEALS</b>		<b>45,452</b>	<b>45,017</b>	<b>48,047</b>	<b>40,044</b>	<b>56,245</b>	<b>16,201</b>

<p><b>CITY OF NEWTON BUDGET DEPARTMENTAL DETAIL</b></p>
-------------------------------------------------------------

		ACTUAL FY2017	ACTUAL FY2018	ACTUAL FY2019	ORIGINAL 2020	RECOMMENDED 2021	CHANGE 2020 to 2021
<b>0111482 - ECONOMIC DEVELOPMENT</b>							
<b>PERSONAL SERVICES</b>							
511001	FULL TIME SALARIES	31,841	92,726	95,508	99,152	101,716	2,564
515006	VACATION BUY BACK	1,887	0	0	0	0	0
<b>TOTAL PERSONAL SERVICES</b>		<b>33,727</b>	<b>92,726</b>	<b>95,508</b>	<b>99,152</b>	<b>101,716</b>	<b>2,564</b>
<b>EXPENSES</b>							
530100	CONSULTANTS	5,944	15,000	11,000	20,000	0	-20,000
534100	POSTAGE	168	0	4	200	200	0
534200	PRINTING	1,050	1,218	1,500	1,000	1,000	0
534300	ADVERTISING/PUBLICATIO	805	347	1,500	1,000	1,000	0
542000	OFFICE SUPPLIES	969	914	121	500	500	0
571000	VEHICLE USE REIMBURSE	0	221	498	500	500	0
571100	IN-STATE CONFERENCES	50	225	218	500	500	0
571200	REFRESHMENTS/MEALS	0	241	0	500	500	0
572000	OUT-OF-STATE TRAVEL	0	0	1,170	0	0	0
573000	DUES & SUBSCRIPTIONS	17,689	5,739	10,000	10,000	10,000	0
579700	GRANTS	8,657	0	0	0	0	0
<b>TOTAL EXPENSES</b>		<b>35,331</b>	<b>23,904</b>	<b>26,011</b>	<b>34,200</b>	<b>14,200</b>	<b>-20,000</b>
<b>FRINGE BENEFITS</b>							
57DENT	DENTAL INSURANCE	139	0	0	0	0	0
57HLTH	HEALTH INSURANCE	4,032	0	0	0	0	0
57LIFE	BASIC LIFE INSURANCE	5	57	57	57	0	-57
57MEDA	MEDICARE PAYROLL TAX	459	1,341	1,366	1,437	1,475	38
57OPEB	OPEB CONTRIBUTION	748	0	0	0	0	0
<b>TOTAL FRINGE BENEFITS</b>		<b>5,383</b>	<b>1,398</b>	<b>1,422</b>	<b>1,494</b>	<b>1,475</b>	<b>-20</b>
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>74,441</b>	<b>118,028</b>	<b>122,941</b>	<b>134,846</b>	<b>117,391</b>	<b>-17,455</b>

<b>CITY OF NEWTON BUDGET DEPARTMENTAL DETAIL</b>
------------------------------------------------------

		ACTUAL FY2017	ACTUAL FY2018	ACTUAL FY2019	ORIGINAL 2020	RECOMMENDED 2021	CHANGE 2020 to 2021
<b>0111494 - HISTORICAL</b>							
<b>PERSONAL SERVICES</b>							
511001	FULL TIME SALARIES	96,251	100,227	104,680	69,513	71,325	1,812
511101	PART TIME < 20 HRS/WK	0	0	0	39,098	40,106	1,008
514001	LONGEVITY	0	0	500	950	1,400	450
514006	EXCEPTIONAL SVS PAY	0	19	0	0	0	0
515005	BONUSES	0	350	300	0	0	0
515102	CLEANING ALLOWANCE	750	500	500	500	500	0
<b>TOTAL PERSONAL SERVICES</b>		<b>97,001</b>	<b>101,096</b>	<b>105,980</b>	<b>110,062</b>	<b>113,332</b>	<b>3,270</b>
<b>EXPENSES</b>							
531400	REGIST/RECORDING FEES	0	0	0	100	100	0
534100	POSTAGE	1,157	1,600	1,570	1,600	1,600	0
534200	PRINTING	543	79	140	120	120	0
534300	ADVERTISING/PUBLICATIO	24	0	0	80	80	0
542000	OFFICE SUPPLIES	281	39	432	300	300	0
573000	DUES & SUBSCRIPTIONS	0	0	189	500	500	0
<b>TOTAL EXPENSES</b>		<b>2,005</b>	<b>1,718</b>	<b>2,332</b>	<b>2,700</b>	<b>2,700</b>	<b>0</b>
<b>FRINGE BENEFITS</b>							
57DENT	DENTAL INSURANCE	248	216	225	234	234	0
57HLTH	HEALTH INSURANCE	7,311	5,921	6,404	6,660	6,926	266
57MEDA	MEDICARE PAYROLL TAX	1,328	1,388	1,465	1,582	1,643	61
57OPEB	OPEB CONTRIBUTION	3,116	3,239	3,637	2,502	2,568	65
<b>TOTAL FRINGE BENEFITS</b>		<b>12,003</b>	<b>10,764</b>	<b>11,731</b>	<b>10,978</b>	<b>11,371</b>	<b>393</b>
<b>TOTAL HISTORICAL</b>		<b>111,009</b>	<b>113,578</b>	<b>120,043</b>	<b>123,740</b>	<b>127,403</b>	<b>3,663</b>
<b>TOTAL PLANNING</b>		<b>1,474,210</b>	<b>1,824,023</b>	<b>1,971,323</b>	<b>2,031,242</b>	<b>1,934,975</b>	<b>-96,267</b>



THE LAWRENCE & LILLIAN  
SOLOMON FOUNDATION

June, 26 2020

Dear Community Preservation Program Review Committee,

I am writing on behalf of the Solomon Foundation in support of the City of Newton's application for funding to the Commonwealth Avenue Carriageway Redesign project.

Since 2005, the Solomon Foundation has worked to support the creation of parks and greenways in the greater Boston area. Our work started downtown in the Charles River Basin, and over the years we've worked to expand the greenway along the Charles River and around the region. The continuation of the Blue Heron trail along the Charles River in Newton has long been planned and sought after. The Commonwealth Ave. Carriageway Redesign is a critical link to make accessible riverfront cut off by construction of the interstate highway system. The Commonwealth Ave. carriageway in Newton is a beloved greenway enjoyed year-round by runners, cyclists, walkers, and marathon enthusiasts. While much of the Carriageway provides a protected, low-stress, tree-canopied route, the western most section was reconfigured mid-century and the greenway was removed.

For over two years, we've been working closely with Auburndale neighbors and the Riverside Greenway Working Group, on planning and design for the network of trails and connections in the Riverside area. In 2018, the Foundation learned that MassDOT was finalizing designs to replace the Route 30 Bridge over the Charles River between Weston and Newton complete with a shared use path along the bridge that would connect to Norumbega Road and Weston's waterfront along the Charles River. Construction staging for Charles River Bridge replacement would necessitate temporary roadway changes in Newton on Commonwealth Ave. We also learned that Weston was working to complete designs for a 3.75 mile shared use path along Route 30 to the west, connecting to the bridge over the Charles River.

We saw the opportunity for Newton to transform this dangerous stretch of Commonwealth Ave. into a beautiful greenway. We immediately saw the benefit of enhancing the western gateway to Newton. And this critical link and Carriageway improvement from Lyons Field to the River can be done in tandem with MassDOT's Route 30 Charles River bridge replacement project.

The Solomon Foundation took an early interest in the early visioning behind this project by connecting MassDOT, the DCR, the City of Newton and the Riverside Greenway Working Group. We presented the idea of an improved Carriageway in the proposed segment between Lyons Field and the Charles River as a critical segment that lay at the nexus of numerous trail connections – the Charles River Path to the north, the Riverside Greenway trail network to the south, and to the planned Rt 30 Shared-Use Path from the Newton border west to the Natick border through Weston.

In the winter of 2019, we joined a public presentation at the Newton library about the greenway network. Despite it being a wet, cold, dark evening in January, the room was overflowing, and we've never heard such overwhelmingly positive support for a project. At the public meeting focus on the Carriageway redesign, we were again heartened by the positive community feedback.

Since then your neighboring communities from Wellesley, to Natick, to Wayland to Framingham have all looked to Newton and Weston's leadership on the Rt. 30 Greenway extension that will create a safe, comfortable

greenway for recreation and active transportation. We are routinely approached with questions from your neighbors about how they can follow in your footsteps with their own similar projects.

Since it this project must be coordinated with MassDOT's project, it is extremely time-sensitive. As outlined in the proposal, MassDOT is reconstructing the Auburn Street intersection as part of the Charles River Bridge reconstruction, which is already planned and scheduled for construction. Newton has shown incredible leadership working quickly to do the preliminary design work and applying for TIP funding in a year to catch up with MassDOT's work. The CPP funds will allow Newton to complete the design work necessary to be able to receive \$5,000,000 in TIP funds for construction. In our fifteen years of greenways projects, this is some of the greatest leverage we've seen on an initial municipal investment of \$20,000 for design and on our seed grant dollars. We hope that the CPP will be able to fund the remaining design work needed to unlock the TIP funding.

Sincerely,

A handwritten signature in cursive script, appearing to read "Herb Nolan".

Herb Nolan

*CC: Nicole Freedman, Director of Transportation Planning, Jennifer Steel*

***Riverside Greenway Working Group***

91 Cornell St  
Newton, MA 02462-132  
(617) 680-5278  
<https://riversidegreenwayma.wildapricot.org/>

To the Newton Community Preservation Commission

26 June 2020

I am writing in support of the City of Newton Planning Department's Application for funding for 100% Design of the Commonwealth Ave Greenway from Lyons Field to the Route 30 Bridge.

This application for \$370,000 will move the current 25% design to construction-ready documents to leverage of a multimillion allocation of funds by the Massachusetts Department of Transportation, State Transportation Improvement Program.

This Greenway will be an essential component of the larger Riverside Greenway project with which you are familiar, having funded the Pigeon Hill Trail Design.

The Riverside Greenway Working Group encourages the CPC to fully fund this application.

With highest regards.



Ted Chapman.  
Project Manager  
Riverside Greenway Working Group





Ruthanne Fuller  
Mayor

**City of Newton, Massachusetts**  
Department of Planning and Development  
1000 Commonwealth Avenue Newton, Massachusetts 02459

**422-20**

Telephone  
(617) 796-1120  
Telefax  
(617) 796-1142  
TDD/TTY  
(617) 796-1089  
[www.newtonma.gov](http://www.newtonma.gov)

Barney S. Heath  
Director

---

## **Community Preservation Committee Funding Recommendation for Commonwealth Avenue Carriageway Redesign**

**Date:** September 30, 2020  
**From:** Community Preservation Committee  
**To:** The Honorable City Council  
**CC:** Her Honor Mayor Ruthanne Fuller

### **PROJECT GOALS & ELIGIBILITY**

This proposal requests CPA Recreation Funding to complete the 100% design for the construction of a new recreational amenity that replaces the north carriageway of Commonwealth Avenue, between Lyons Field and the Charles River Bridge in Auburndale, with continuous pedestrian and bicycle paths surrounded by new green space. The project's goal is to increase the amount of usable green space in this section of Commonwealth Avenue and to link myriad trail networks including the Charles River Path, the Riverside Greenway trail network (in development), and Weston's planned shared use path (currently at 25% design). An additional goal is to increase the visibility of, and access to, the historic boathouse on the Charles River and improve transit access in the area by upgrading bus stops and pedestrian crossings. The project will be coordinated with the upcoming reconstruction of the Charles River Bridge and reconstruction of Route 30, allowing the City to take advantage of construction funding which would not otherwise be available for this project.

The project is eligible for CPA funding for the creation of a Recreation resource.

### **RECOMMENDED FUNDING**

At its regular monthly meeting on Tuesday, September 15, the Community Preservation Committee unanimously recommended, with a vote of 8 to 0, the appropriation of \$390,000 in Community Preservation Act Recreation funding to the control of the Planning & Development for the completion of the 100% design of the Commonwealth Avenue Carriageway Redesign in Auburndale.

### **SPECIAL ISSUES CONSIDERED BY THE CPC**

**Funding leverage & project costs:** The CPC recognized and appreciated the tremendous leveraging of CPA funding achieved by this project. As currently proposed, CPA funding accounts for less than 7% of the overall project costs. The \$5.9 million project has already been awarded full construction funding in the MassDOT Bicycle and Pedestrian Program's FY2025 budget. This funding was achieved through the City's work to convince the State to expand on its existing project to reconstruct the Charles River

[www.newtonma.gov/cpa](http://www.newtonma.gov/cpa)

Lara Kritzer, Community Preservation Program Manager  
[lkritzer@newtonma.gov](mailto:lkritzer@newtonma.gov) 617.796.1144

September 24, 2020

Bridge and Route 30 to create an additional transportation and recreational amenity, showing a commitment from the community and administration to the achievement of this goal. Further, the City Council has previously awarded funding in the amount of \$200,000 to complete the 25% design for the project, and the conceptual plan was completed by the City with funding in the amount of \$47,900 from the Solomon Fund.

**Community spaces & services:** This project will create an entirely new recreational resource for the City by converting an existing traffic lane and its surrounding right-of-way lands into a developed bicycle and pedestrian pathway that will provide a critical link to other existing systems. The proposal notes that this is the only section of Commonwealth Avenue where the northern carriageway has not already been converted to a limited access roadway that is widely used by pedestrians and bicyclists. The project creates a safe path system along Commonwealth Avenue for pedestrians and bicyclists which will provide increased accessibility to Weston's proposed bike path and link Newton's existing trails to the north and south of this project. The applicants also noted that public meetings will be held as part of the design process and that this project will improve pedestrian crossings and bus stops along Commonwealth Avenue.

**Project Timeline:** Both the CPC and the Applicants noted the tight timeframe of the project, which has been expedited to take advantage of the recently approved FY2025 MassDOT construction funding. The City will need to work closely with MassDOT to coordinate the project with their construction on Route 30 in order to take advantage of this opportunity. Completing the 100% design was noted to be a key element of the project and a significant step towards meeting the FY2025 construction deadline.

**Accessibility:** This project proposes to improve accessibility in this area of Newton by creating accessible pedestrian and bicycle paths which are fully separated from vehicular traffic along Commonwealth Avenue.

#### **ADDITIONAL RECOMMENDATIONS** *(funding conditions)*

1. CPA funding is limited to the hiring of consultants to complete the 100% design of the new Commonwealth Avenue Carriageway Redesign in Auburndale between Lyons Field and the Charles River Bridge (Weston border).
2. The funding must be used within two years of the City Council's approval of this recommendation. If this funding deadline cannot be met, the Applicants must submit a written request to extend that deadline to the CPC.
3. Any periodic reports or interim deliverables prepared as part of this project, and any City or State reviews of those deliverables, must be shared with the CPC for online posting.
4. Any remaining CPA funds at the completion of the 100% design project will be returned to the Newton Community Preservation Fund.

#### **KEY OUTCOMES**

The Community Preservation Committee will evaluate this project based on its success in completing a 100% design for new bicycle and pedestrian pathways in place of the northern carriageway of Commonwealth Avenue in a manner which meets the neighborhood and City's transportation and recreation goals for the area.

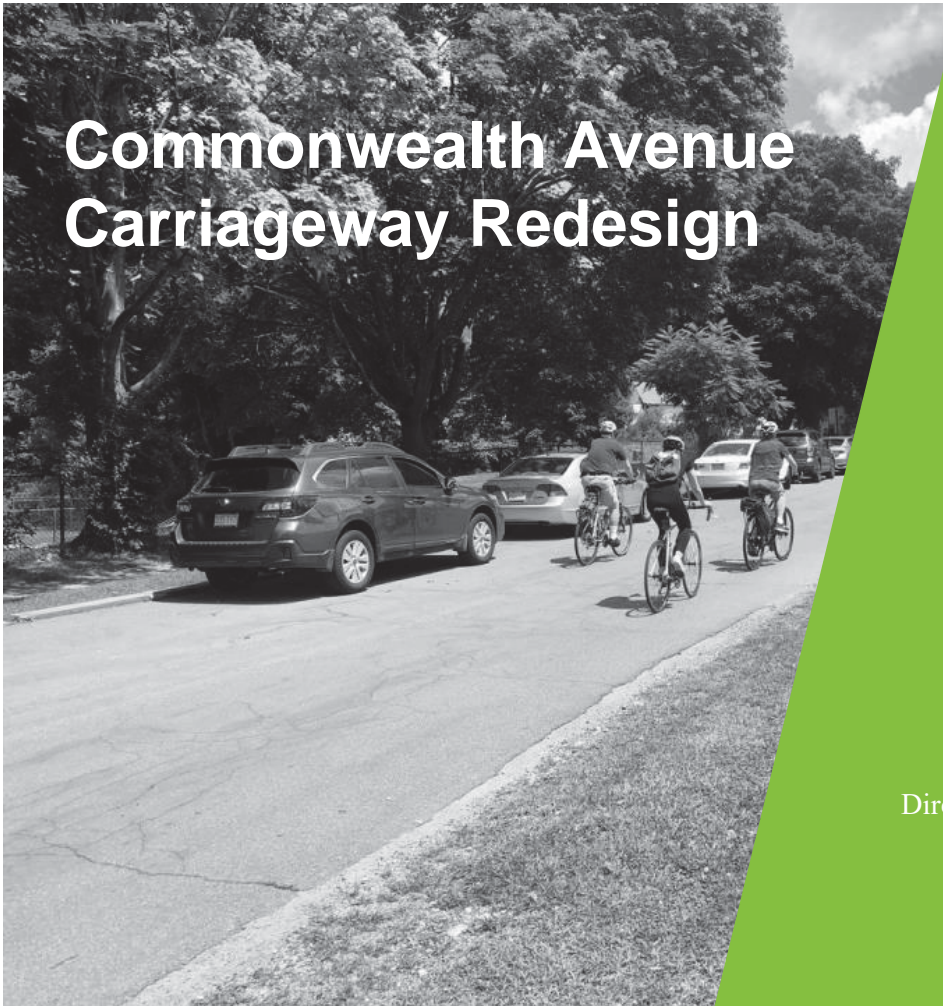
**ATTACHMENTS**

- 2020 Proposal and selected attachments submitted to the CPC for the September 15, 2020 review
- Project Presentation given at the September 15 CPC meeting.

Additional information not attached to this recommendation, including petitions and letters of support, are available on the CPC's website at:

<http://www.newtonma.gov/gov/planning/cpa/projects/cacr.asp>

# Commonwealth Avenue Carriageway Redesign



Nicole Freedman  
City of Newton  
Director of Transportation Planning  
[Nfreedman@newtonma.gov](mailto:Nfreedman@newtonma.gov)  
617-879-8148

## Summary

### ■ Reconstruct Carriageway

- Lyons Field to E of Auburn Street/ Marriott Driveway
- Eliminate excess roadway
- Create separate space for people and bikes
- Move vehicles to Commonwealth Ave
- Enhance crossings

### ■ Links together trail network

- Connects to ongoing MassDOT, DCR and local trail projects

### ■ Leverages \$5+ million MassDOT funds

- MassDOT has committed \$5.9M to construction, FY25

### ■ Request \$390,000 for final design

# Partners

## Riverside Greenway Working Group

Vision: create a seamless biking and walking connection between Newton, Weston, and Wellesley increasing access to greenspace, trails, and other recreation opportunities



## Solomon Foundation

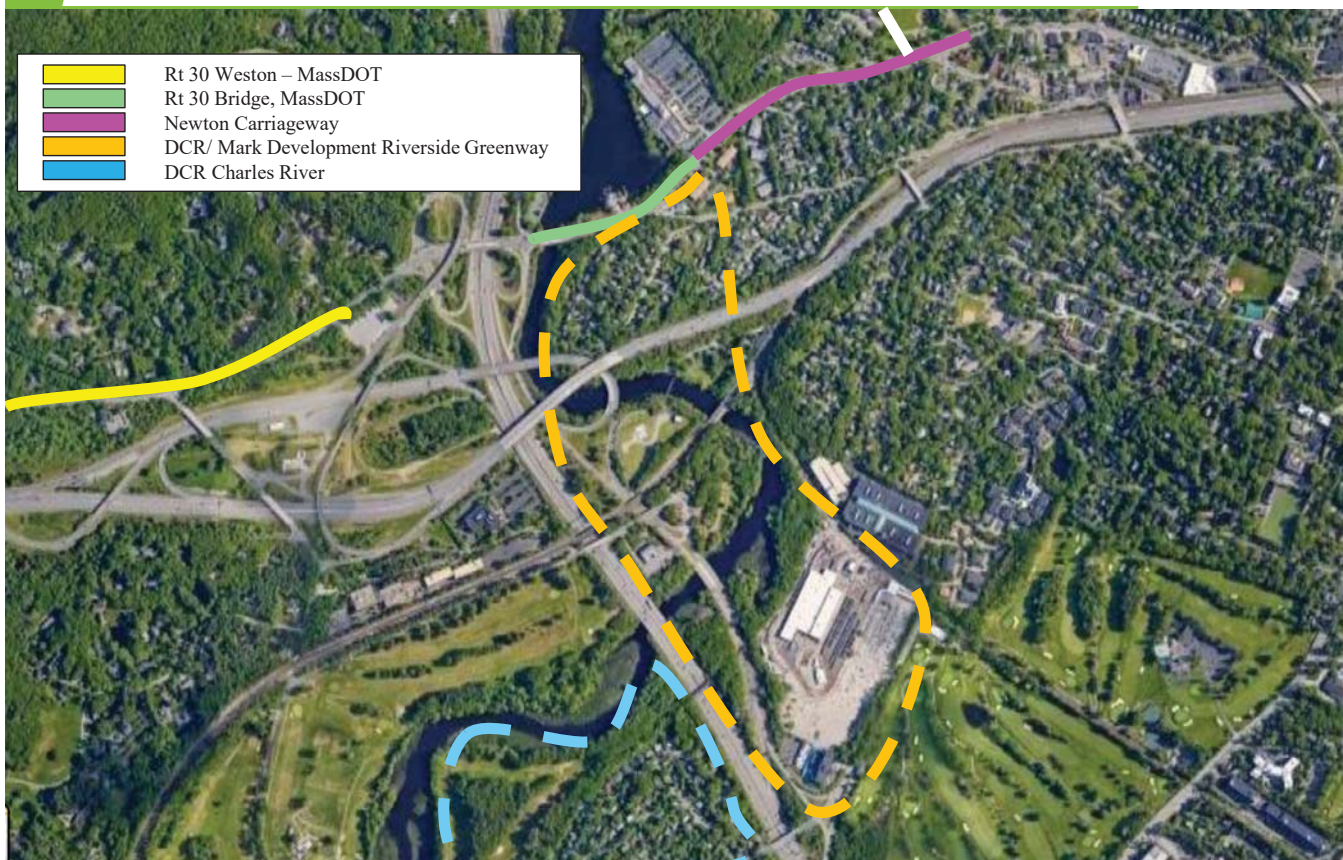
## MassDOT

- Route 30 bridge project
- Weston Route 30 reconstruction
- Laselle boathouse bridge reconstruction

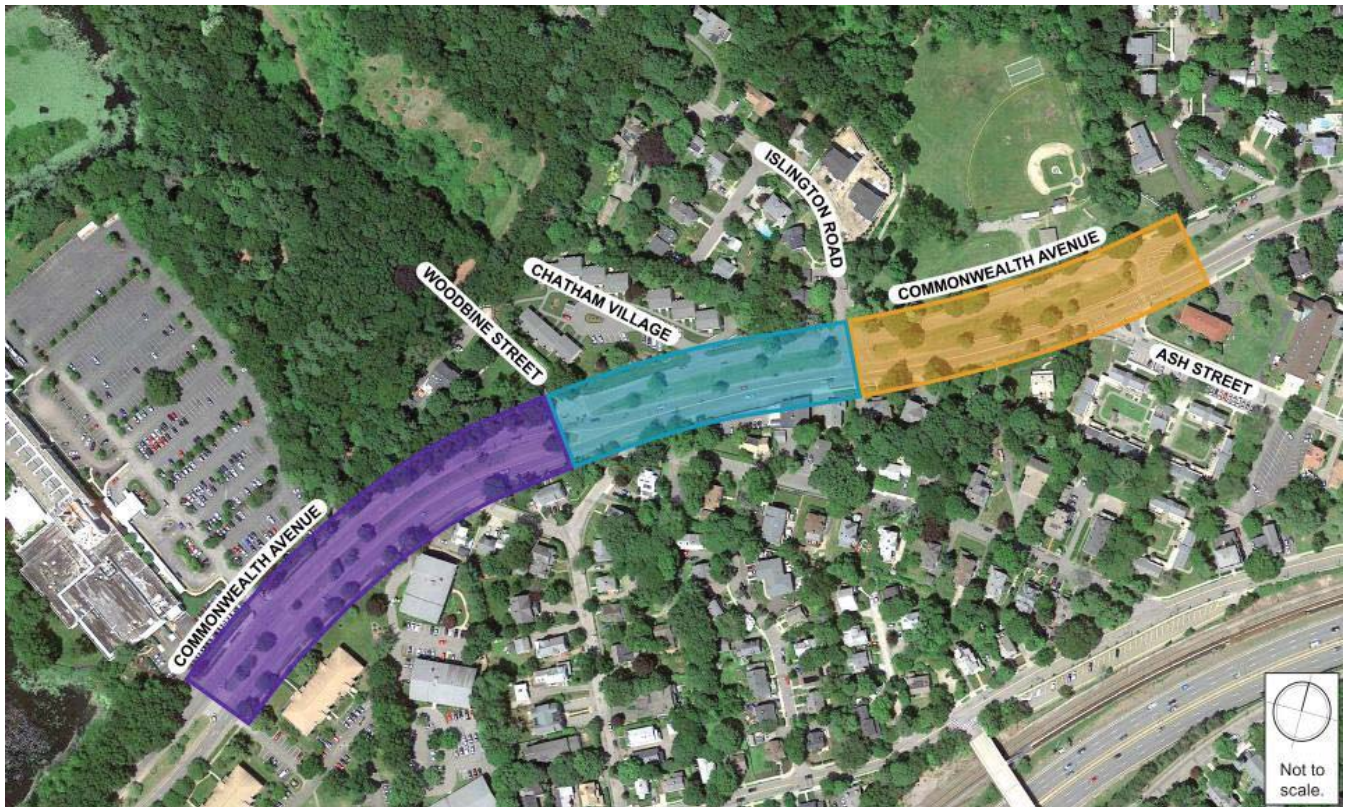
## DCR



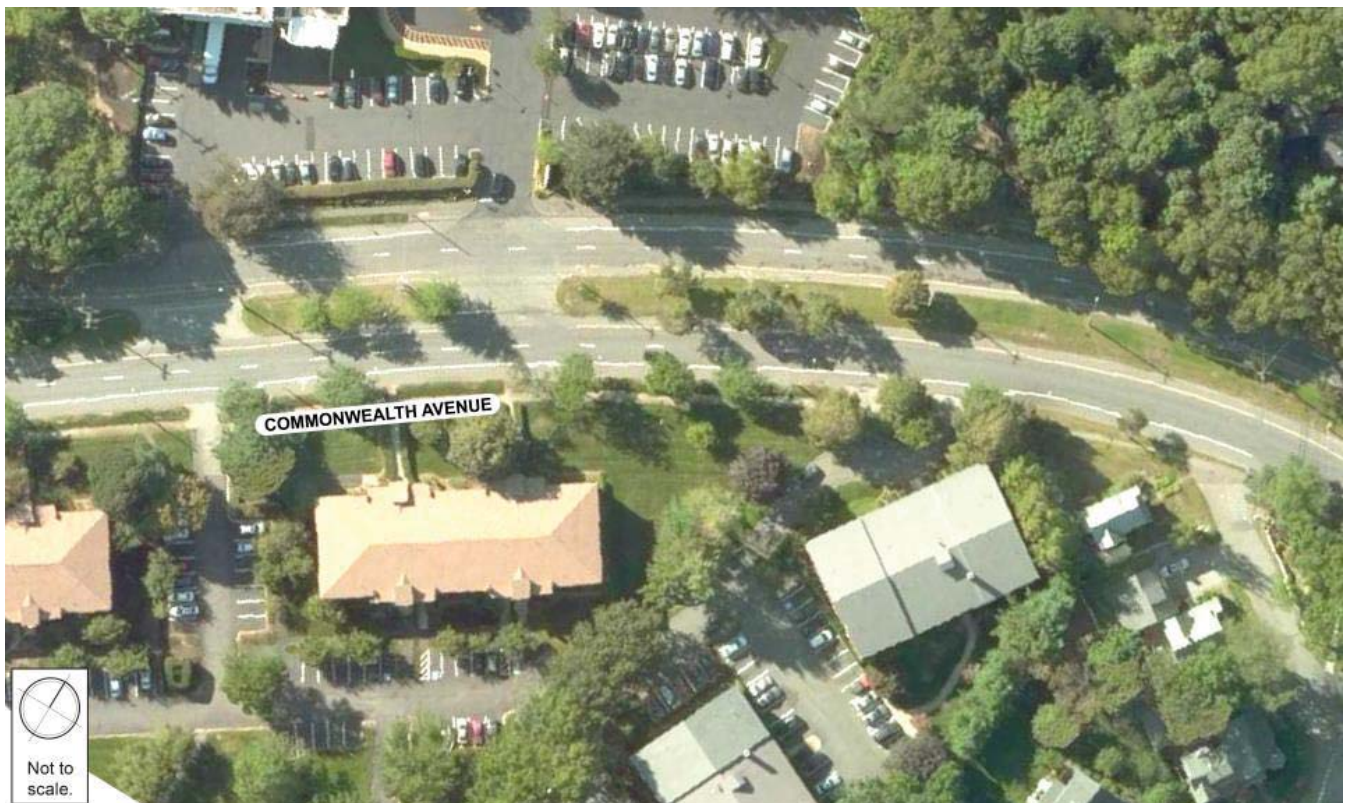
# Related Projects



# Project Area



## Existing Conditions Marriott to Woodbine Street

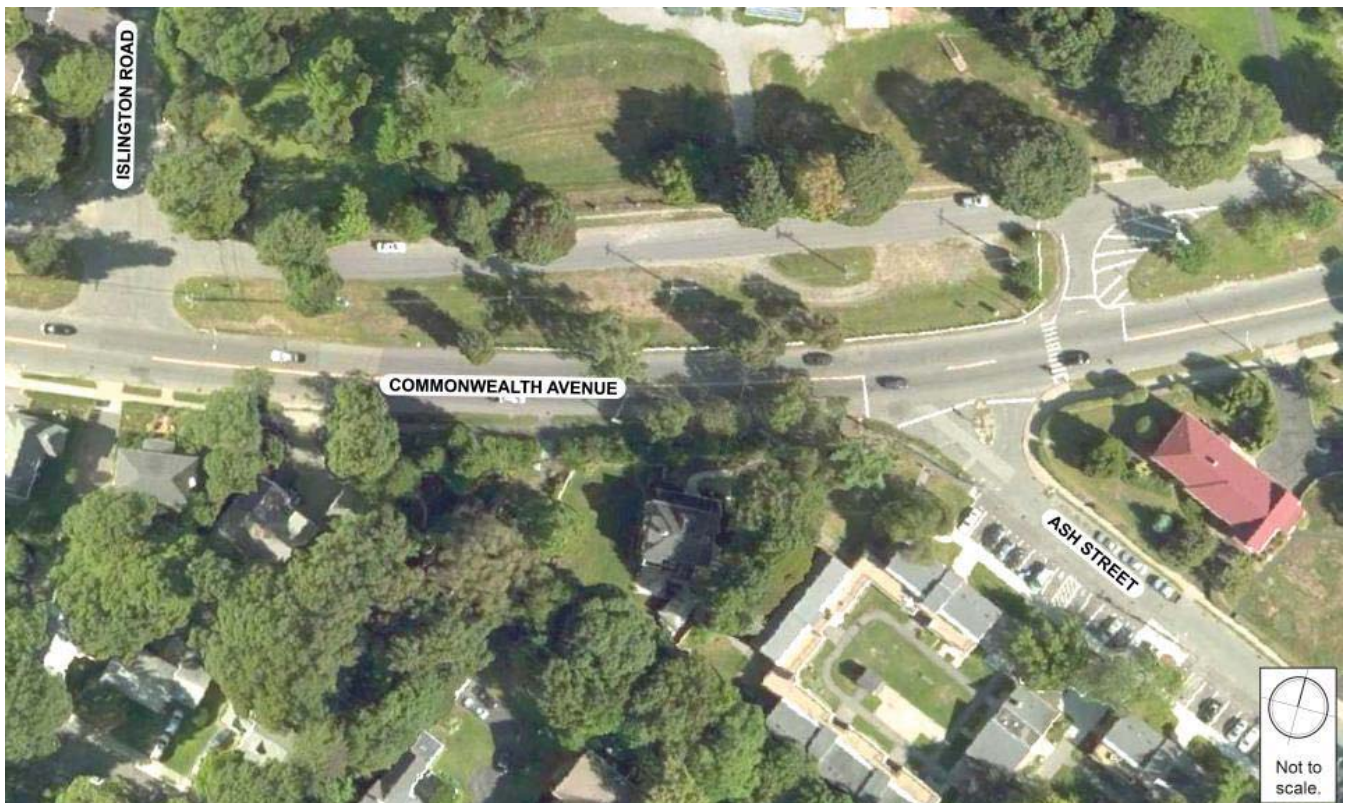


# Existing Conditions Woodbine Street to Islington Road

422-20



# Existing Conditions Islington Road to Ash Street



# Concept Marriott to Woodbine Street

422-20

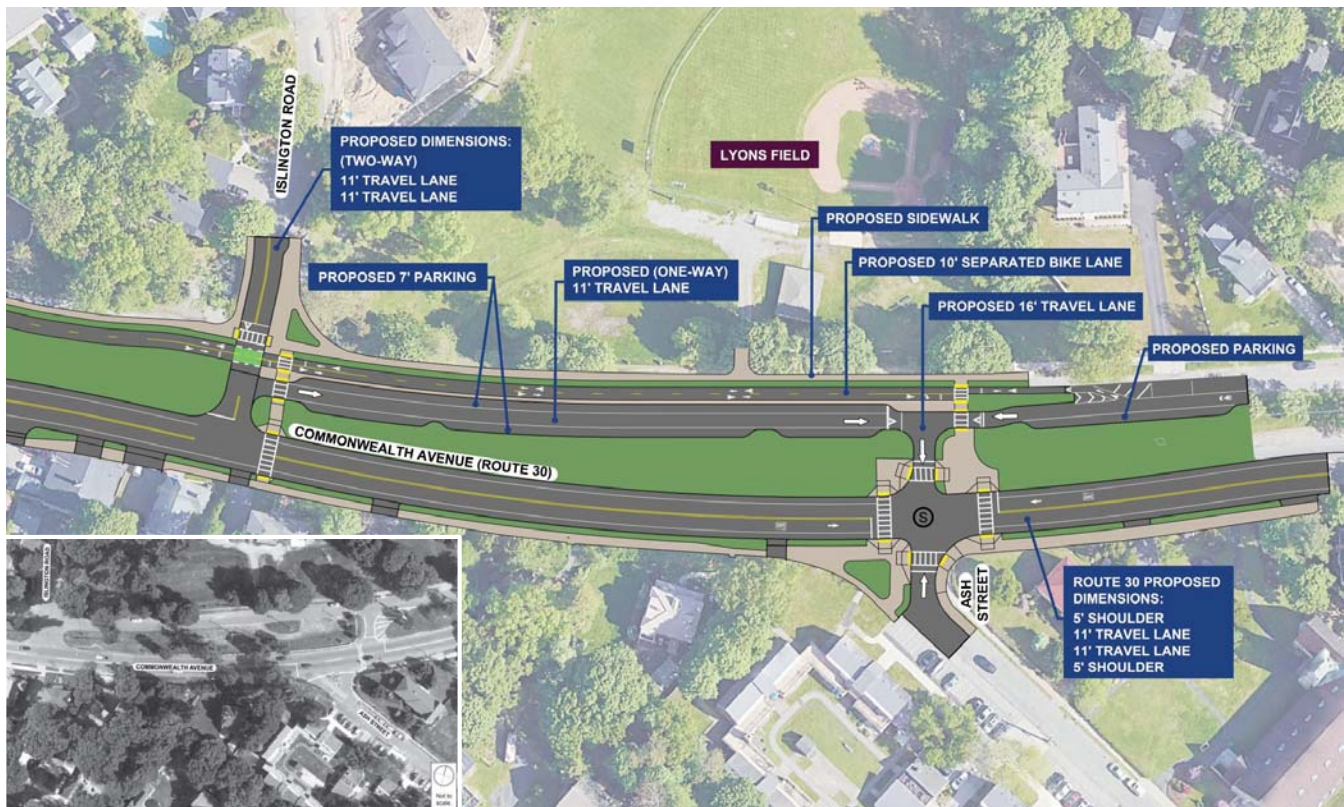


# Concept Woodbine Street to Islington Road



# Concept Islington Road to Ash Street

422-20



## Existing Conditions Islington Road to Ash Street



# Proposed Concept #1 Islington Road to Ash Street

422-20



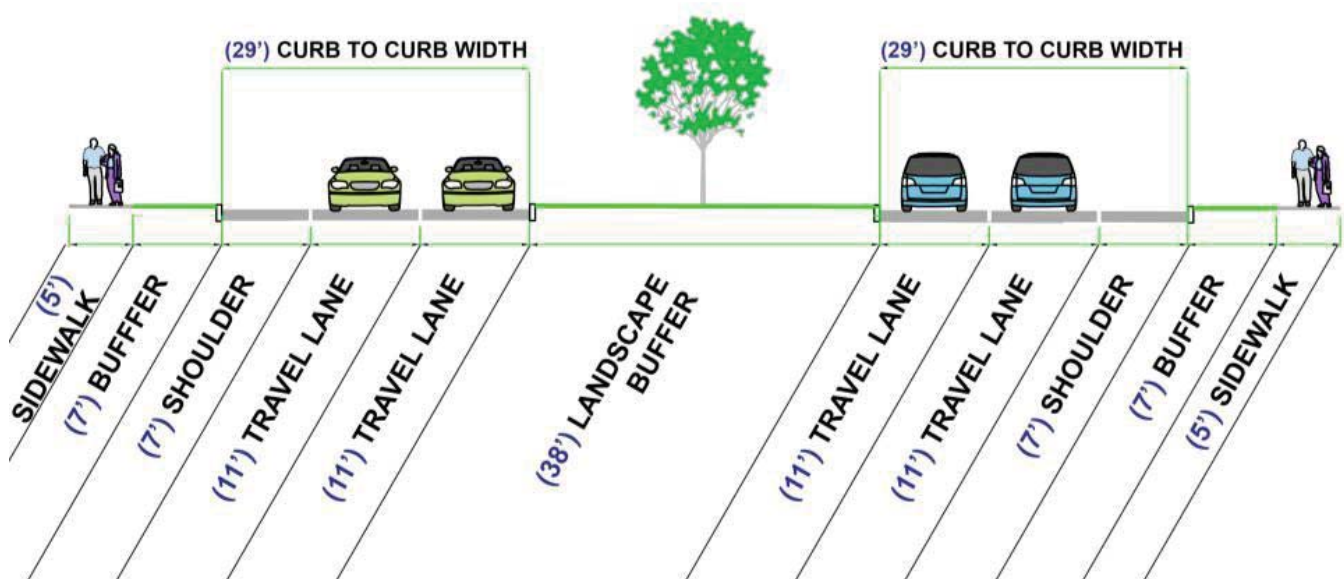
## Timeline and Next Steps

■ Concept Design	Complete
■ 25% design	Fall 2020
■ Final Design	2023
■ Construction	2025

# Questions?

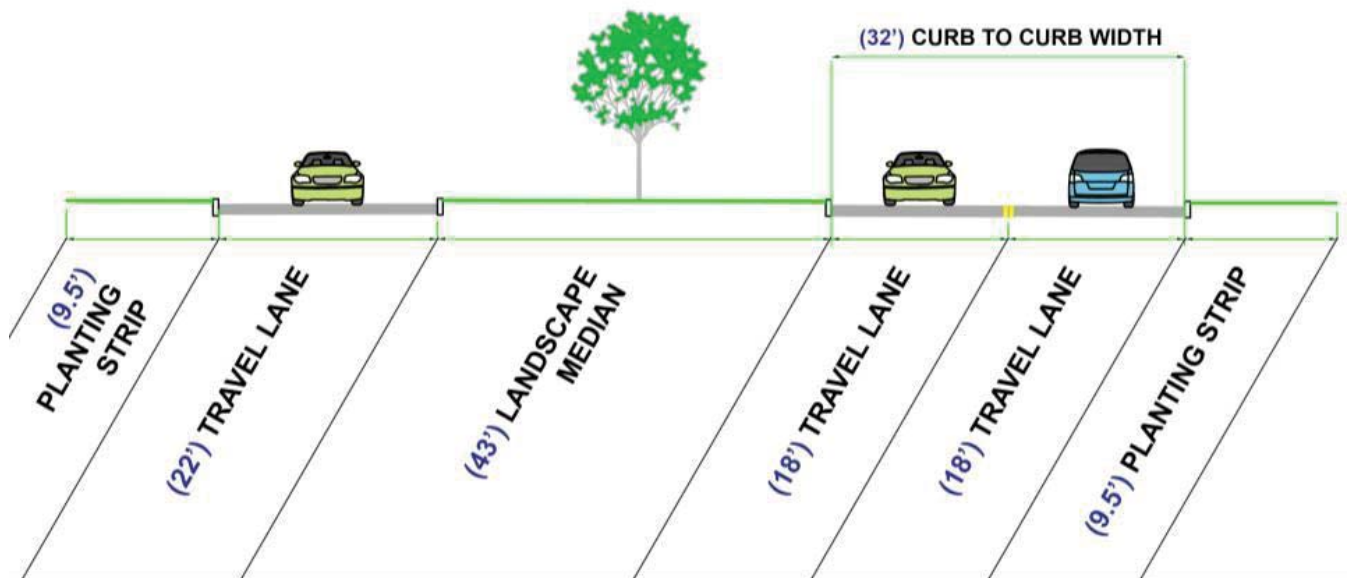
Nicole Freedman  
City of Newton  
Director of Transportation Planning  
[Nfreedman@newtonma.gov](mailto:Nfreedman@newtonma.gov)  
617-879-8148

## Existing Conditions Marriott to Woodbine Street

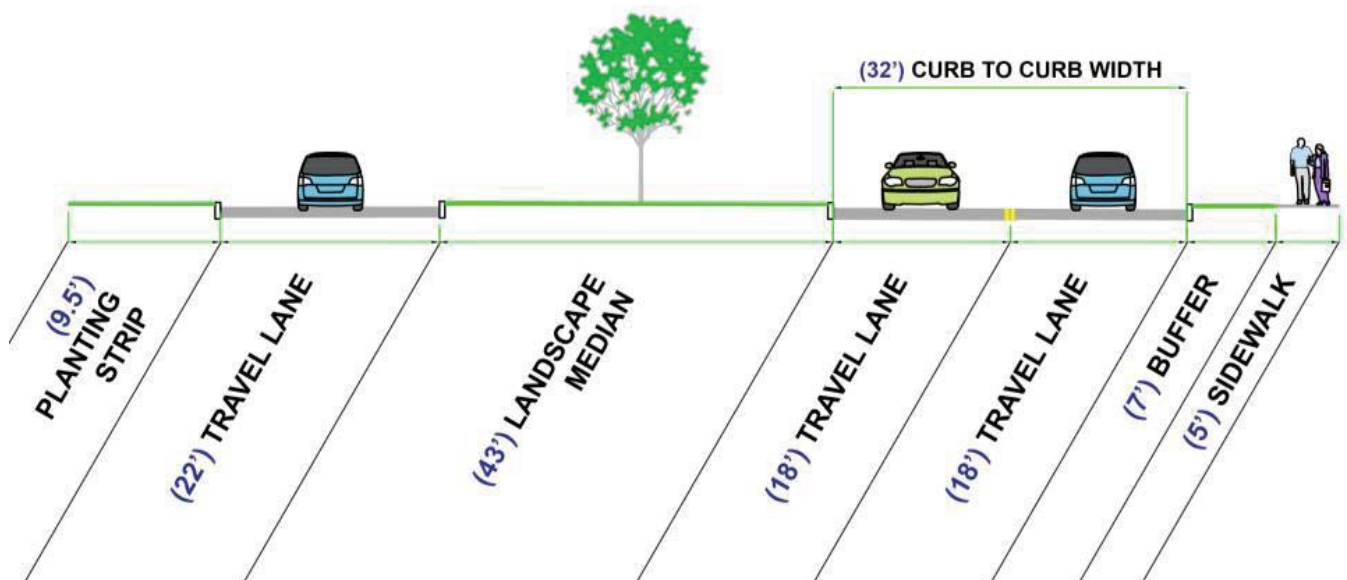


# Existing Conditions Woodbine Street to Islington Road

422-20

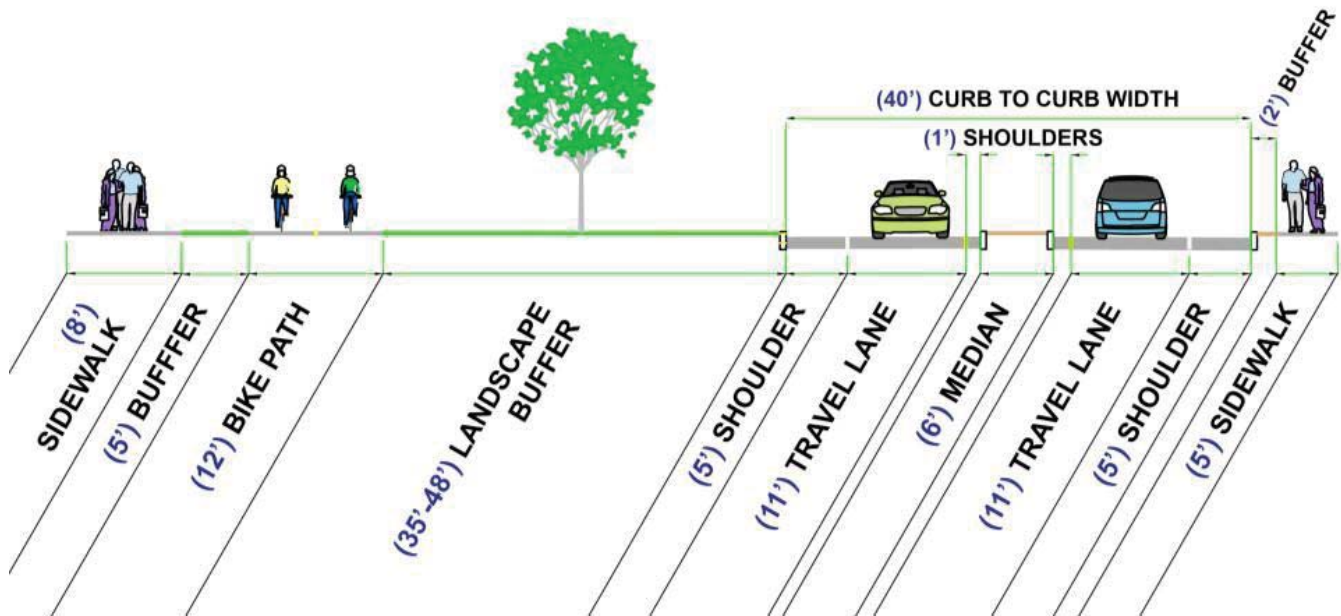


# Existing Conditions Islington Road to Ash Street

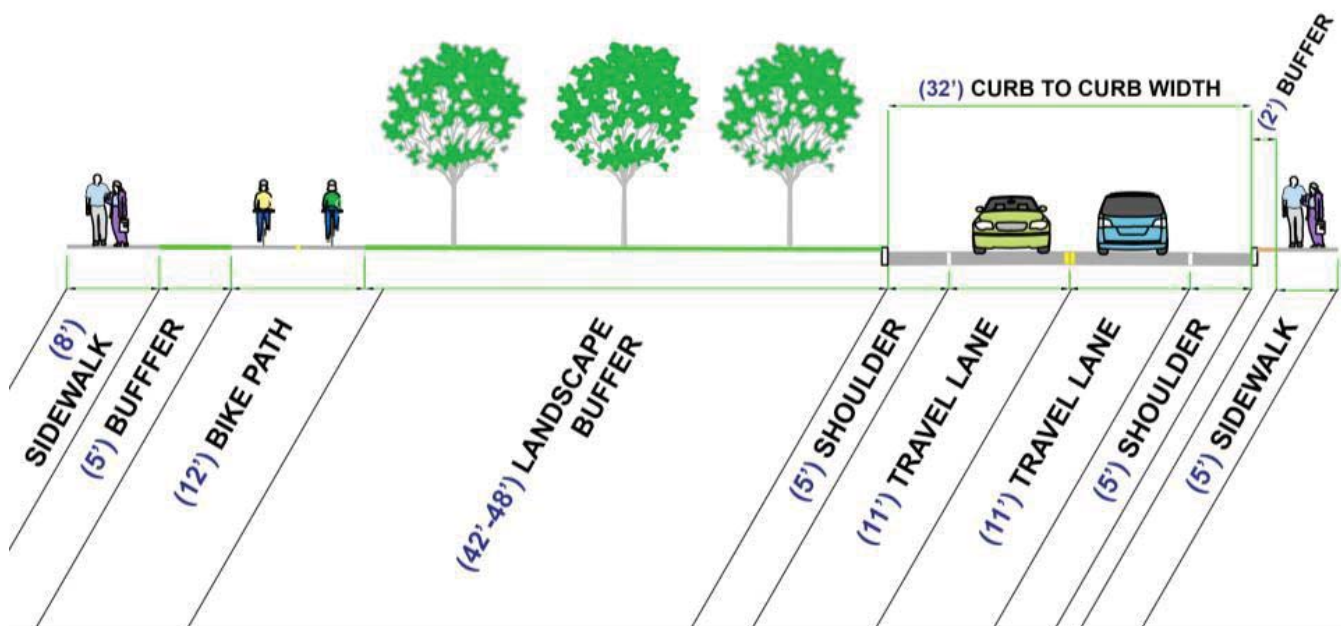


# Proposed Concept Marriott to Woodbine Street

422-20



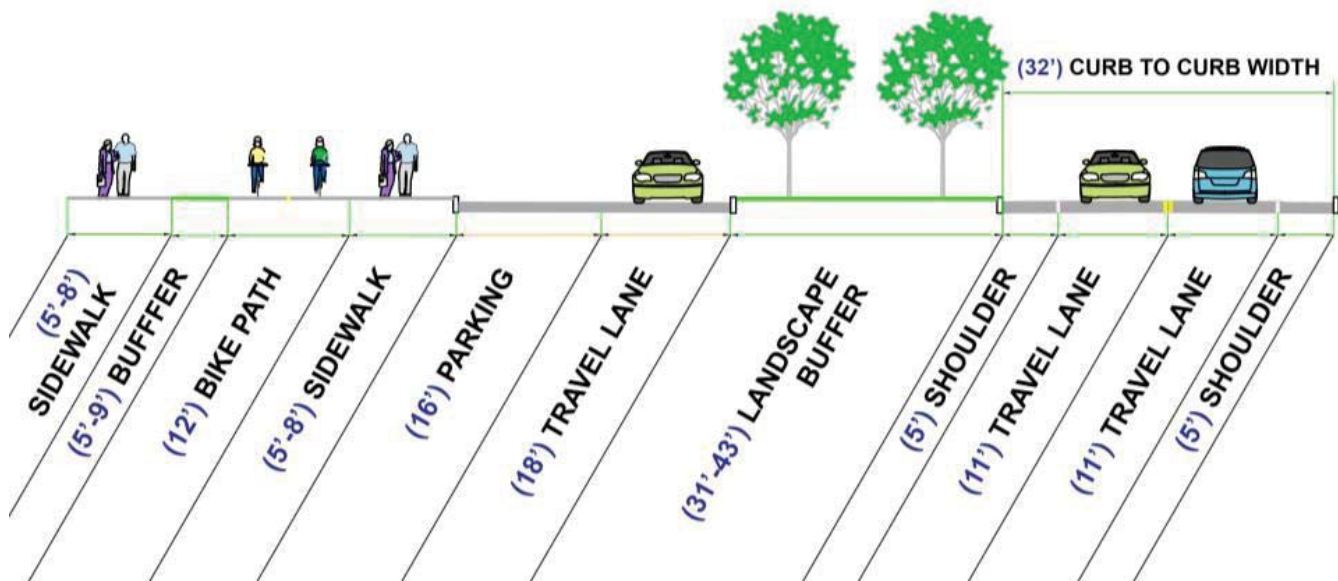
# Proposed Concept Woodbine Street to Islington Road



# Proposed Concept #1

## Islington Road to Ash Street

422-20





Ruthanne Fuller  
Mayor

DEPARTMENT OF PUBLIC WORKS  
OFFICE OF THE COMMISSIONER  
1000 Commonwealth Avenue  
Newton Centre, MA 02459-1449

August 18, 2020

To: City Council  
Maureen Lemieux, Chief Financial Officer

From: James McGonagle, Commissioner of Public Works

Subject: Final Assessment of Sewer Betterments  
Staniford Street Sewer Extension  
Previous Docket Item #279-18

RECEIVED  
2020 OCT 13 PM 4:03  
CITY CLERK  
NEWTON, MA 02459

The Staniford Street sewer extension construction project is completed. The sewer extension extends in a west to east direction from house #68 Staniford Street toward an existing sewer manhole in Freeman Street. The sewer extension includes approximately 368 linear feet of new 8" diameter sewer main, plus 2 new sewer manholes, plus connections to the property line at 8 residences. The 8 residences include numbers 39, 49, 50, 55, 56, 62, 65, and 68.

The final sewer betterment assessments are based on current city ordinance Section 29-71 and 29-72. The contractor's final invoice construction cost is \$176,830.00 (original cost estimate was \$256,000). Final sewer betterments are assessed based on the residents paying half of the construction cost (\$88,415.00), and the city paying half of the construction cost.

We request sewer betterment assessments as attached.

Please docket this request with the Honorable City Council.

attachments

cc: David Olsen, City Clerk  
Nadia Khan, Assistant City Clerk  
Shawna Sullivan, DPW Chief of Staff  
Louis M. Taverna, P.E., City Engineer  
Ted Jerdee, Director of Utilities  
Jack Cowell, DPW Finance Director

Staniford St  
Sanitary Sewer Extension  
Final Sewer Betterment Assessments

Using Current City Ordinance Assessment Calculations, Section 29-71 and 29-72

					8/18/2020
Address	Owner	Book & Page #	Percent of Assessment Cost	Sewer Betterment Assessment Cost	
39 Staniford St	Patel, Sandip V and Vibha S	037165/0228	12.50%	\$	11,052
49 Staniford St	Barberio, James P and Dianne M	000883/0144	12.50%	\$	11,052
50 Staniford St	Grieco, Elizabeth Tr	065299/0315	12.50%	\$	11,052
55 Staniford St	Kadambi, Narayan	001350/0040	12.50%	\$	11,052
56 Staniford St	Roth, Alan H and Holli G	028914/0383	12.50%	\$	11,052
62 Staniford St	Wilson, Paul D	021380/0115	12.50%	\$	11,052
65 Staniford St	West, Charles L Tr	001443/0086	12.50%	\$	11,052
68 Staniford St	Decelles, Katherine	061908/0221	12.50%	\$	11,052
			100.00%	\$	88,415
TOTAL BETTERMENT ASSESSMENTS			50%	\$	88,415
TOTAL PROJECT COST*			100%	\$	176,830
CITY SHARE			50%	\$	88,415

\*REFERENCE FINAL CONTRACTOR INVOICE, STANIFORD ST COST SHARE, 8/18/20



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

417-20

Telephone  
(617) 796-1100  
Fax  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
Email  
rfuller@newtonma.gov

October 13, 2020

RECEIVED  
2020 OCT 13 PM 4:43  
CITY CLERK  
NEWTON, MA 02459

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Honorable City Councilors:

I respectfully submit a docket item to your Honorable Council requesting the approval to accept and expend \$153,114.90 in grant funding from MassDOT's Shared Streets and Spaces Program. As described in Director of Transportation Planning Nicole Freedman's attached memo, the grant will fund the purchase and installation of two BlueBikes stations and two Park & Pedal stations.

Thank you for your consideration of this matter.

Sincerely,

Mayor Ruthanne Fuller



**Ruthanne Fuller**  
Mayor

**City of Newton, Massachusetts**  
Department of Planning and Development  
1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone  
(617) 796-1120  
Telefax  
(617) 796-1142  
TDD/TTY  
(617) 796-1089  
[www.newtonma.gov](http://www.newtonma.gov)

**Barney S. Heath**  
Director

---

**MEMORANDUM**

**Date:** October 13, 2020  
**To:** Maureen Lemieux, Chief Financial Officer  
**From:** Nicole Freedman, Director of Transportation Planning  
**Cc:** Barney Heath, Director of Planning  
**Subject:** Request to Docket Item to Accept MassDOT Shared Streets and Spaces Grant

---

We request approval to accept and expend \$153,114.90 in grant funding from MassDOT's Shared Streets and Spaces grant for the following project: Purchase and installation of 2 Blue Bikes Stations (West Newton and the Armory) and 2 Park & Pedal stations (City Hall and another location to be determined) with bicycles. The City will not be responsible for operating costs of either project.

The grant requires quick implementation, with a deadline of October 9, 2020 unless in extenuating circumstances. The City installed 3 of the 4 stations by the deadline, and the fourth installation is pending.

**Attached:**

- Award Letter
- Grant Contract



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Stephanie Pollack, MassDOT Secretary & CEO



September 28, 2020

Nicole Freedman  
Newton City Hall, 1000 Commonwealth Avenue,  
Newton, MA 02459  
[nfreedman@newtonma.gov](mailto:nfreedman@newtonma.gov)

Dear Ms. Freedman,

Thank you for submitting a project application to the MassDOT Shared Streets and Spaces Program. Your project application has been reviewed, and we are pleased to notify you that the Newton Park & Pedal and bikeshare project has been approved for funding. We received many applications and had a competitive applicant pool from which to select, and your application stood out. The Newton Park & Pedal and bikeshare project will be funded at \$153,114.90 under Chapter 90 Contract Number/ MMARS #50910. Ongoing maintenance, operational, and enforcement costs associated with a project are not eligible uses of this funding.

The Shared Streets and Spaces Program is intended to support projects that promote public health, safe mobility, and renewed commerce by quickly providing new or repurposed space for socially-distanced walking, bicycling, dining, retail, and bus travel. Because of the urgency of this effort, the Newton project will need to be fully implemented by Friday, October 9, 2020. Please note that any pavement markings or signage included in your project that are not compliant with the Manual on Uniform Traffic Control Devices should be used with caution, and only on a temporary basis. Please feel free to contact the Shared Streets Team to discuss this issue in more detail, if needed.

By December 31, 2020, a report detailing lessons learned from the project must be submitted to MassDOT. We also ask that you document the project's progress by taking before, during and after photos of your Shared Streets & Spaces installation. Grant recipients may also be invited to participate in a learning exchange with other municipalities to share experiences. MassDOT will work directly with you to determine the best evaluation process for your particular project.

We are excited to work with you and the full Newton team as this project advances.

Sincerely,

Stephanie Pollack

Secretary and CEO



Charles D. Baker, Governor  
 Karyn E. Polito, Lieutenant Governor  
 Stephanie Pollack, Secretary & CEO  
 Jonathan L. Gulliver, Highway Administrator



AGREEMENT  
NOTICE TO PROCEED

October 1, 2020

City of Newton  
 1000 Commonwealth Avenue  
 Newton, MA 02459

Agreement Number: 50910  
 Action Item #: 4  
 Action Item Date: September 30, 2020

Dear Nicole Freedman:

Enclosed is a signed copy of your agreement with the Massachusetts Department of Transportation, Highway Division.

This agreement is relative to the Shared Streets Grant, in the amount of \$153,114.90, in Newton.

In accordance with the terms of this agreement, you are hereby notified to commence work on September 28, 2020. The work is scheduled to be completed on December 31, 2020.

Thank you,

*Anna Dolata*

Anna Dolata  
 Supervisor, Contracts & Records

AD/mas

cc: Fiscal  
 Contracts & Records

E-Mail: Susan Woods  
 Bob Shaughnessy  
 Jenny Zeng  
 Matt Bamonte



Charles D. Baker, Governor  
 Karyn E. Polito, Lieutenant Governor  
 Stephanie Pollack, MassDOT Secretary & CEO

*massDOT*  
 Massachusetts Department of Transportation

September 28, 2020

Nicole Freedman  
 Newton City Hall, 1000 Commonwealth Avenue,  
 Newton, MA 02459  
[nfreedman@newtonma.gov](mailto:nfreedman@newtonma.gov)

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We are excited to work with you and the full Newton team as this project advances.

Sincerely,

**Stephanie Pollack**

**Secretary and CEO**

**From:** noreply@formstack.com  
**Sent:** Tuesday, September 15, 2020 1:38 PM  
**To:** MassDOT Shared Streets  
**Subject:** Emergency Grant Program  
**Attachments:** 93696225\_Shared Streets Grant App - Attachment.pdf



**Formstack Submission For: Emergency Grant Program**  
**Submitted at 09/15/20 1:38 PM**

**Part A: Applicant Information**

**Date::** 09/15/2020

**Municipality:** NEWTON

**Name of official Municipal signatory:** Mayor Ruthanne Fuller

**Other Municipalities involved and their roles:**

The Bluebike station described in this proposal are part of a multi-city network that includes Boston, Brookline, Cambridge, Somerville, Revere, Everett, Chelsea, Arlington and Watertown

**Description of roles & responsibilities of the applicant and any partnering municipalities:**

The City of Newton is the lead applicant for this project and will provide project management and oversight and ensure successful outcome for MassDOT. Responsibilities include:

1. Project oversight
2. Site approvals for project sites
3. Contractual agreements with partners, Bluebikes and Park & Pedal
4. Marketing and promotions

The City will be partnering with Montague Corporation and Motivate provide the following services:

1. Purchase of Bluebikes and Park & Pedal bike stations and bikes including all ancillary equipment
2. Station installation, including connection to the electrical grid for Park & Pedal
3. Ongoing operations of system and maintenance of the bikes and stations
4. Additional marketing and promotions

Contact person:

Nicole Freedman

Address:

Newton City Hall  
1000 Commonwealth  
Avenue  
Newton, MA 02459

Email:

[nfreedman@newtonma.gov](mailto:nfreedman@newtonma.gov)

v

Telephone:

(617) 429-8440

#### Part B: Project Information

**Project goals (1-2 sentences):**

The City seeks to increase levels of bicycling by expanding its bike rental and bike share systems, adding 2 Park & Pedal bike rental stations with electric-assist bikes and 2 Bluebikes bike share stations with pedal-powered bikes. Specific project goals are as follows:

- Add 70 new bike trips per day in peak season and 10,000 new bike trips per year
- Provide a bike solution for first/last mile transit challenges
- Create a multi-modal bike commute option for suburban car drivers
- Pair stations with additional bike and pedestrian infrastructure improvements to maximize safety of cyclists

**Project description:**

The City proposes to use the MassDOT Shared Streets and Spaces grant to purchase and install 2 Park & Pedal stations with 15 electric bicycles and 2 Bluebikes stations with 19 bicycles. The City intends to keep these stations installed and operational permanently, pending successful outcomes.

The project will expand and enhance the current network of bike share and rental stations in Newton which includes 1 existing Park & Pedal station with 5 electric-assist bikes at Albemarle field and 6 Bluebikes stations, being installed imminently, with 43 pedal-powered bikes clustered primarily northeast Newton. Stations are located proximate to current bicycle and pedestrian improvement projects to maximize safety and utility.

Bluebikes supports short, point-to-point utilitarian trips, often to and from transit. Trips primarily will be within Newton or between Newton and adjacent Bluebikes communities. Bluebikes uses state of the art technology to allow automated rental and streamlined operations.

Newton, along with Watertown, Chelsea and Arlington, worked jointly with Motivate to launch the first major expansion of Bluebikes outside of the original 4 core cities, taking place in the summer and early fall of 2020. Each

municipality, including Newton, is launching with 6 stations. It is important for Newton, with its more suburban population density, to try to expand quickly beyond the original 6 stations in order to increase origin- destination combinations and the utility of the system.

Park & Pedal, which is paired with demarcated parking, supports full day multi-modal (car/bike) commute trips on electric-assist bicycles. The system is typically used by suburban commuters who would otherwise drive. The system provides automated rental of electric-assist bicycles. Stations are hardwired into the electrical grid for bike charging. Like bike share, customers rent bicycles through a mobile smartphone app. Customers can lock and unlock the bicycles through a patent pending locking cable. Operations are streamlined through use of a proprietary backend software technology.

Bicycle and pedestrian enhancements projects near proposed station

locations include:

**1. Beacon Street Bike Lanes and Pedestrian Crossings -**

The City will be installing new painted bike lanes and improved pedestrian crossings on Beacon Street from Wellesley to Newton Centre in response to COVID-19, in early fall 2020, weather permitting. The project removes parking for the majority of Beacon Street. Status: Final design and public meeting complete. Installation pending Traffic Council approval, anticipated 9/17/20.

2. On Lowell Ave, in response to COVID-19, the City is making numerous changes near Newton North High School to better support bike and pedestrian movements. Key enhancements include restricting parking on Lowell Ave and restricting general car access into the high school from Lowell Ave via Elm Road. Status: Installation in progress.

3. \$5 million West Newton Square Village Enhancement Project – The city's first major complete streets project, this project will pilot the city's first protected bike lane, add and enhance pedestrian

crossings, upgrade and refresh the plaza, widen sidewalks, and add pedestrian scale lighting. Construction will be substantially complete by December, 2020.

**4. \$5 million Walnut Street, Newtonville Village Enhancements Project –**

The city's second major complete streets project, this project will add and enhance pedestrian crossings, add pedestrian lighting, widen sidewalks, narrow travel lanes and add bike lanes and shared lane markings. Construction will be substantially complete by December, 2020.

**Project location:**

Proposed station locations are as follows: Bluebikes: 1) West Newton Square (1286 Washington St) 2) Newtonville (Washington St & Walnut St. Park & Pedal: 1) Cold Springs Park (Beacon Street) 2) City Hall (1000 Commonwealth Avenue @ Lowell Ave).

Locations have been vetted by the City, Motivate and Park and Pedal. . The Park & Recreation Commission will vote on the Cold Springs Park location on Monday 9/21/20. To ensure successful implementation,

the City has identified the following backup location:  
Bluebikes: 345 Walnut Street and Walnut St & Lowell Ave. Park & Pedal: Forte Park, Lyons Field and the Upper Falls Greenway.

GPS coordinates for project location:

NA

Does the project include a dedicated bus lane?:

No

Description of how the project will be implemented:

For both Bluebikes and Park & Pedal, the City is partnered with operators Motivate and Montague Corporation respectively. Both companies will purchase and install equipment and provide ongoing operations and maintenance for the systems. The City currently has a two year contract with Motivate to provide these services; the City currently has a license agreement with Park & Pedal which will be updated to include additional sites. The plan to implement key milestones is as follows:

1. Station permitting – The Mayor's Office and relevant departments have approved proposed station locations in this grant application. The City will work with both partners to finalize site drawings prior

to installation.

2. Equipment purchase and installation – Both partners have equipment in inventory and have committed to installing stations within the time frame specified in this grant. Montague has confirmed a local power source for their locations. Park & Pedal stations will be anchored to the ground whereby final electrical wiring can take place. Bluebikes installation is straightforward given stations are solar, modular and mobile and do not require trenching.

3. Operations – Motivate and Montague will expand existing ongoing operations to include the new stations. Maps, app and website will be updated to include the new locations.

The City does not need any materials to implement the project. Partners have confirmed that equipment and bikes are in inventory and can be installed in the time frame specified in this grant.

Description of any materials required to implement the project, and how they will be obtained:

Demonstration of compliance with safety and accessibility-related regulations (ADA and MAAB):

Yes

**Total project budget amount (Required):**

Total project budget for 2 Park & Pedal stations and 2 Bluebikes stations with bikes and installation is: \$153,114.90. The City has the ability to add a third Bluebikes station at one of the backup locations. Should MassDOT have funding to support a third Bluebikes station, the City would be thrilled. The additional cost would be \$40,685.56, for a new total cost of \$193,800.50.

(awarded \$153,114.90.)

**Project timeline and milestones:****September 29 - October 2:**

- o Update Park & Pedal license agreement with new locations
- o Final site designs for Bluebikes and Park & Pedal
- o Purchase Park & Pedal signage
- o Finalize work order for Park & Pedal electrical grid connection
- o Final ChargeLock station assembly

**October 5 - 7:**

- o Site preparation for station installation
- o Bike assembly

**October 8 - 9:**

- o Park & Pedal grid connection and electrical conduit installation

- o Station delivery and installation
- o Bike delivery

The combined Bluebikes bike share and Park & Pedal bike rental network will provide the following benefits:

1. Provides a bike solution to address to first/last mile transit challenge, which is particularly acute with Newton's suburban density.
2. Facilitates Intra-Newton bike trips and short utilitarian trips between adjacent municipalities, by providing inexpensive, convenient and accessible bikes.
3. Enables suburban car commuters, who live too far to bike to work, the ability for a multi-modal commute in which they drive to a Park & Pedal station, park and rent an electric-assist bike for the day.
4. Maximizes safety for cyclists by pairing station installations with bike and pedestrian infrastructure improvements.
5. Provides commuters avoiding public transit during COVID an alternative to single occupancy vehicles. Bike rental and

Explanation of the benefits of the project and how it will meet the goals of this program:

bike share offer an individual, open air commute with minimal shared touch points and a low risk of exposure.

The project will meet the goals described in this document by implementing the project as follows:

1. Goal 1: Add 70 new bike trips per day in peak season and 10,000 new bike trips per year. Implementation:

1) Provide inexpensive, convenient and accessible bikes in high demand locations. 2) Increase Bluebikes network from 6 to 8 stations to increase origin-destination combinations for trips.

2. Goal 2: Provide a bike solution for first/last mile transit challenges.

Implementation: 1) Place bike share stations near key commuter rail stations, and at key points of origin

3. Goal 3: Create a multi-modal commute option for suburban car drivers.

Implementation: 1) Add 2 Park & Pedal stations to increase total network to 3 stations. 2) Pair Park & Pedal stations with parking to support multi-modal trips and price rentals to

support full day roundtrip rentals

4. Goal 4: Maximize safety of cyclists. Implementation: 1) Locate Park & Pedal stations adjacent to safe biking corridors with designated bike facilities 2) Locate Bluebikes stations near areas with new bike and pedestrian enhancements

### Part C: Site Information

1. Is this project entirely on municipally-owned infrastructure?:

Yes

2. Indicate whether any MassDOT-owned infrastructure is integral to the proposed project:

No

3. Indicate whether any infrastructure owned by a state agency other than MassDOT is integral to the proposed project (i.e. the Department of Conservation & Recreation):

No

4. Demonstrate whether the proposed project is in a Census Block Group identified by the relevant Regional Planning Agency as an Environmental Justice area.:

No

5. Is the site on a National Highway System roadway?

<a

href='https://gis.massdot.state.ma.us/roadinventory/' target='\_blank'>GeoDOT for NHS jurisdictions</a>:

Unknown

6. Is this project intended to be a temporary or a permanent change? (preference will be given to projects with potential to be lasting):

Potentially permanent

7. How fast can the proposed project be implemented?:

Within 0-15 days of award

8. Would the proposed project divert, detour, or otherwise impede current public transit service, even temporarily?:

No

9. Would the proposed project repurpose parkland for transportation purposes, even temporarily?:

No

#### Part D: Eligible Project Types

**Shared Streets and Spaces:** Support for increased rates of walking and/or biking by providing greater physical separation and increased safety:

New and/or expanded infrastructure and capital start-up (non-operating) costs for bicycle and scooter sharing networks

**Innovation:** Any other project types not identified here that reimagine and repurposes streets, sidewalks, curbs, and parking areas for safer walking, biking, retail, dining, and/or other civic purposes will be considered. :

28 summer street

Attach Documents:

[View File](#)

## CHAPTER 79 – ACTS OF 2014

SECTION 21. Notwithstanding any general or special law to the contrary, in carrying out this act, the Massachusetts Department of Transportation may enter into contracts, agreements or transactions that may be appropriate with other federal, state, local or regional public agencies or authorities. The contracts, agreements or transactions may relate to such matters as the department shall determine including, without limitation, the research, design, layout, construction, reconstruction or management of construction of all or a portion of these projects. In relation to any such contracts, agreements or transactions, the department may advance monies to such agencies or authorities, without prior expenditure by the agencies or authorities, and the agencies and authorities may accept monies necessary to carry out these agreements; provided, however, the department shall certify to the comptroller the amounts so advanced and these agreements shall contain provisions satisfactory to the department for the accounting of monies expended by any other agency or authority. All monies not expended under these contracts, agreements or transactions shall be credited to the account of the department from which they were advanced.



# Request For Allocation of Funds Prior to Encumbrance

Project Number(s)	Encumbrance Document ID				681
	Trans	Dept	Unit	Identification Number	9/29/2020
	CT	DOT	6501	INTF00X02018S0050910	

## Funding Source

Capital ☐ Tolls Capital ☐ Tolls General ☐ Federal Grant ☐  
 Operating ☐ Tolls Operating ☐ Expendable Trust ☐

Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
61211317	P01	0461					\$153,114.90
							\$153,114.90

## Obligation By Fiscal Year for Multi-Year Contracts

	61211317	Total
2021	\$153,114.90	\$153,114.90
MMARS Total	\$153,114.90	\$153,114.90

Reason for Request: City of Newton - Shared Streets

Contract #: 50910

Cost Reduction %:

Vendor ID & Address Code: VC6000192120 AD001

Current Year Savings:

Vendor Name: CITY OF NEWTON

Contract Location: NEWTON

Contract Description: Chapter 90 - FY2008 Apportionment NEWTON

Report Notes: City of Newton - Shared Streets

Recommended by: Molly Mears 9/29/20  
(Signature / Date)

Approved by: Matthew Bamonte Digitally signed by Matthew Bamonte  
Date: 2020.09.29 10:59:19 -04'00'  
(Signature / Date)

## Completed by the Budget Office:

Expense Budget Entered By: [Signature] 09/29/2020  
(Signature / Date)

Approved by: [Signature] 9/29/2020  
(Signature / Date)

## Completed by the FAPRO (Applies to Capital only):

Approved by: [Signature]  
(Signature / Date)



Commonwealth of Massachusetts Office of the Comptroller  
Contract Commodity Encumbrance Form

417-20

Document Name		CITY OF NEWTON - SHARED STREETS						[2435731]
Document Description		City of Newton - Shared Streets						
Document I.D.					MA Information			
Code	Dept	Unit	Document Identifier	Action	Code	Department	Identification Number	Vendor Line
CT	DOT	6501	INTF00X02018S0050910	Mod	MA			
Header / Vendor Information								
Budget FY:	2021		Document Total:					
Fiscal Year:	2021		Vendor Name:		CITY OF NEWTON			
Period:	3		Vendor Address:		1000 COMMONWEALTH AVE		City:	NEWTON
Board Award:	0050910		Vendor/Customer No.:		VC6000192120		State:	MA
Requester ID:	dotdy		Address Code:		AD001			
Report Note:	City of Newton - Shared Streets			Comment:	City of Newton - Shared Streets			

Line #2- Commodity Information								
Commodity Code	841015010000	List Price		Description	City of Newton - Shared Streets			
Line Type	Service	Unit Price		Contract Amount		Commodity Ref. Line		
Quantity		Service From	09/28/2020	Action (Inc/Dec)	I			
Unit of Measure		Service To	12/31/2020	Inc/Dec Amount	\$153,114.90			

Line #1- Accounting Information								
Event Type	PR05	Budget FY	2021	Unit	0461	Major Program		Location
Line Amount	I \$153,114.90	Fiscal Year	2021	Object	P01	Program		Phase
Dept	DOT	Period	3	Appropriation	61211317	Program Period		Activity
Line Description	City of Newton - Shared Streets			Dept Object		Function		

X21SSSP207-C11

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

FOR FISCAL USE ONLY			
Entered By:	Date:	Verified By:	Date:
(Initial)		(Initial)	

Print Name: Molly Mears Signed: Molly Mears Title: Program Coordinator III Phone Ext.: 9466 Date: 9/29/20  
Prepared by  
Print Name: Matthew Bamonte Signed: Matthew Bamonte Title: Chief Adm. Officer Highway Phone Ext.: 9151 Date:   
Authorized Signatory



## State-wide - PARS Number Report

417-20

Project Manager : Highway PM

Email : spm@dot.state.ma.us.disable

Phone :

- PARS Number Request information						
<u>A</u>	<u>PRC Approved</u>	<u>Advertised</u>	<u>Award</u>	<u>NTP</u>	<u>Completion</u>	<u>End Date</u>
Project Number	State-wide					
Project Description	State-wide					
Project Type	Federal Improvement Type					
District	Location		MPO			
Federal Aid Project Number	N/A					

<u>B</u>	Contract Number	50910	Start Date	End Date	
	Vendor Name	CITY OF NEWTON	09/29/2020	07/31/2021	
	Assignment Number	02			
	Assignment Description	MassDOT Shared Streets and Spaces Program. (COVID-19 related)			
	Federal Aid Project Number	N/A			

<u>C</u>	Universal CIP ID #	MMARS Short Name			
	CIP Priority	CIP Division			
	CIP Program				
	CIP ANF Item	T009	(MMARS - Program Type)		

<u>D</u>	Fixed asset determination :	No	Asset Owner :	City / Town	
	FA description (FAPRO) :		Asset Type :		



# State-wide - PARS Number Report

Project Manager : Highway PM

Email : spm@dot.state.ma.us.disable

Phone :

- PARS Number and Activity by Funding Source											
Project Agreement #	Funding Source	Major Program Category	Major Program	Program	Phase	Amount	Non-Participating Activities	Participating Activities	Status	Status Date	Remarks
NFA	NFA - SS NFA SITE SPECIFIC					\$300,000.00					
NFA	Materials and others	DOTH	HLA	X21SSSP207	C11	\$300,000.00	009N,010N,011N,012N,020N,021N,022N,023N,024N,025N,050N,051N,052N,053N,054N		Active	07/14/2020	MassDOT Shared Streets and Spaces Program.

Activity Code	Activity Name	Activity Description
009	Engineering Administration and Supervision	Salaries and expenses of engineering personnel who act in an administrative and/or supervisory capacity and whose time cannot be directly allocated to any other activity. Major examples: salary and expenses of Chief Engineer, Deputy Chief Engineers, District Highway Engineers and engineering heads and their principal engineering assistants.
010	Non-Engineering Administrative and Supervision	Salaries and expenses of all non-engineering personnel who act in an administrative and/or supervisory capacity and whose time cannot be directly allocated to any other activity.
011	Accounting, Auditing and Budgeting	Salaries, expenses, supplies and other expenditures incurred by personnel engaged in accounting, internal and field auditing and budgeting.
012	Blueprinting, Photo Reproduction and Other Duplicating	All expenses incurred in blueprinting, photographic reproduction and other duplicating processes. This covers work done by both Department employees and private concerns.
020	Aerial Surveys, other Initial Studies and Reconnaissance	All expenditures incurred in connection with initial studies and reconnaissance activities on proposed construction projects, including aerial survey contracts for this purpose. This account covers both field and office activities of this type.
021	Location and Survey	All expenditures incurred in connection with preliminary field surveys on proposed construction projects. Private survey parties engaged on this type of work shall also be charged to this activity. Test borings and traffic engineering in connection with the above are also included in this activity.
022	Preparation of Plans, Specifications, Designs and Preliminary Estimates	All expenditures incurred in preparing plans, profiles, cross sections and related data required prior to the completing of the design of a proposed construction project; the preparation of specifications for such project, the preparation of designs and preliminary estimates for a proposed construction project including outside consultants engaged in this type of work. Layout work prior to the issuance of Right of Way Engineering Work Order should also be charged to this activity. See activity Code 099 for maintenance projects.
023	Materials Testing	Payments to outside testing companies for materials testing. Also included charges at standard prices for testing performed by the Department at the Materials Division or District laboratories. Department materials personnel assigned full time to a construction job will also use this activity. However, all other Department charges for Materials Testing will be charged to the 530 series of activity codes.
024	Field Engineering	All expenditures incurred in connection with projects actually under construction exclusive of materials testing. Inspections on all construction, reconstruction, betterment and State Aid projects are to be charged to this activity. See activity Code 099 for inspection on Maintenance projects.
025	Final Estimates	All expenditures in connection with final computations and the preparation of final estimates of work done on construction projects listed under Activity Code 024.
050	Contract Payments	All payments to contractors, cities, towns and counties for work done on construction, reconstruction, betterment and state aid projects. This includes mix-in-place or other materials installed by outside contractors. Do not include payments to municipalities to subdivisions thereof for relocating utilities, these are included in Activity Code 054.



## State-wide - PARS Number Report

Project Manager : Highway PM

Email : spm@dot.state.ma.us.disable

Phone :

051	Force Account Work (by Department Forces)	All expenditures incurred by the Department using its own personnel and equipment in doing any construction, reconstruction and betterment work, and includes any materials installed by Department personnel. This work must be identified by a project number and may be done entirely by force account, in some instances, and in others, may supplement work done on the same project by an outside contractor.
052	Purchase of Right of Way	All payments for the purchase of Right of Way for highway purposes except court judgments. See Activity Code 058.
053	Materials Furnished Contractor	The cost of all materials furnished by the Department to a contractor to be incorporated in a construction contract.
054	Payments to Utilities for Rearrangements	All payments to utility companies, cities and towns or subdivisions thereof for work done in relocating utilities in connection with construction projects undertaken by the Department.



Office of Business, Finance and Planning  
100 Walnut Street  
Newtonville, MA 02460  
617-559-9025

RECEIVED  
2020 OCT 14 PM 3:40

CITY CLERK  
NEWTON, MA. 02459

---

**TO:** City Council  
David Olson, City Clerk  
Maureen Lemeiux, Chief Financial Office

**FROM:** Liam Hurley, Assistant Superintendent / Chief Financial and Administrative Officer

**DATE:** October 14, 2020

**RE:** Vote to Accept McKinney-Vento State Reimbursement for Homeless Students

---

The School Committee has voted in favor of requesting from City Council and Finance Committee the appropriation of the state reimbursement for McKinney-Vento Homeless Student Transportation to the School Department, in the amount of \$23,458.00.

Please see attached Vote from School Department dated October 13, 2020 as well as the request for Vote to School Department dated October 5, 2020.

**CC:** Susan Dzikowski, Comptroller



## NEWTON SCHOOL COMMITTEE

423-20  
Newton School Committee Members  
MAYOR Ruthanne Fuller— EX OFFICIO

WARD	
I	Bridget Ray-Canada - Vice Chair
II	Margaret Albright
III	Anping Shen
IV	Tamika Olszewski
V	Emily Prenner
VI	Chair Ruth Goldman, Chair
VII	Kathy Shields
VIII	Matthew Miller

## MEMO

To: Liam Hurley  
From: Lisa Mazzola, Secretary, Newton School Committee  
Re: School Committee  
Date: October 13, 2020

On October 5, 2020 the School Committee voted to approve the McKinney-Vento State Reimbursement for Homeless Students as follows:

Motion is made to approve a request of the City Council and the Finance Committee to vote to appropriate the state reimbursement of \$23,458 for McKinney-Vento Homeless Student Transportation to the School Department.

A motion was made by Olszewski, seconded by Shields, and approved 9-0-0 to request the City Council and the Finance Committee to appropriate McKinney-Vento reimbursement funds to the School Department in the amount of \$23,458.



Office of Business, Finance and Planning  
100 Walnut Street  
Newtonville, MA 02460  
617-559-9025

---

**TO:** School Committee  
**FROM:** Liam Hurley, Assistant Superintendent / Chief Financial and Administrative Officer  
**DATE:** October 5, 2020  
**RE:** Vote to Accept McKinney-Vento State Reimbursement for Homeless Students

---

This is to ask the School Committee to approve a request of the City Council and the Finance Committee to vote to appropriate the state reimbursement of \$23,458.00 for McKinney Vento Homeless Student Transportation to the School Department. Current receipts are housed in general revenue account # 0130101-433007. Appropriating these funds to the School Department will allow for the district to directly offset a portion of the cost of bus transportation in FY21.

The McKinney-Vento Homeless Assistance Act, reauthorized in December 2001 as part of the Federal No Child Left Behind Act, ensures educational right and protection for children and youth experiencing homelessness. The Massachusetts Educational Plan provides services aimed at preventing homeless children from experiencing further instability in their lives by minimizing their moves from school to school.

**CC:** Susan Dzikowski, Comptroller  
Maureen Lemeiux, Chief Financial Officer  
David Olson, City Clerk